Annual Report
Fiscal Year '13 – '14
(Draft)

UNIVERSITY OF CALIFORNIA, WASHINGTON CENTER
1608 Rhode Island Ave., NW • Washington, DC

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Introduction

This is the seventh annual report of the University of California Washington Center (UCDC). The report outlines the system-wide program's many activities to its diverse constituencies and serves as a valuable tool for self-assessment.

The pages that follow describe the Washington Center in-depth with particular attention to its governance structure, details about its operational units (academic, residential, student services, facilities, parking, tech, research leases, and events), finances and most importantly the students that come from the UC system to work and study in Washington, D.C.

California Plinth, National World War II Memorial on the National Mall

"My internship provided me with the exact hands-on experience and mentoring that I needed to kick start my career. And it was pretty fun–so that didn't hurt either."

Testimonial from a Fall '13 Quarter UCDC Student

Governance and Operational Structure

The University of California has had an experiential learning program in Washington, D.C since 1990. This initially consisted of individual campuses' academic programs. In 2001, a new 11-story facility opened at 1608 Rhode Island Avenue, NW to house the University's academic programs, Office of Federal Governmental Relations, and some of its Washington-based research units. The facility also provides classroom space and housing for students and faculty. In 2010, the nine individual Washington-based campus academic programs consolidated into one system-wide academic program within the UC Washington Center (UCDC). Concurrently, the financial structure of the UC Washington Center was updated to reflect the new reality of this principally self-funded operation.

The core services of UCDC are organized under the Executive Director and implemented by the Executive Director's Immediate Office. These services include academics, events, building management, residential, parking, business, information technology, alumni relations, and other functions.

**CENTER
EXECUTIVE DIRECTOR**

BUILDING & RESIDENTIAL	BUSINESS & INFORMATION TECHNOLOGY	ACADEMIC

Building
 - Facilities Management
     o Utility Management
     o HVAC
     o Housekeeping
     o Pest Control
     o Waste Management
     o Security
     o General Maintenance
     o Event Set-Up
 - Parking
 - Supply & Equip. Purchases
 - Lease Management
 - Mail Services
 - Space Management
 Residential
 - Student Housing
 - Faculty/Staff/Visitor Housing
 - Residential Apartment turn-over
 - Residential Inventory/Supply
      Management
 - Emergency Preparedness/Response
 Student Services
 - Residential Services
 - Counseling
 - Student Conduct
 - Student Activities
 - UCDC Store
 Events
 - Event Coordination
	Business
	 - Accounting/Billing
	 - Cashier
	 - Procurement/Contract Management
	 - Budget Administration
	 - Human Resources
	 Information Services
	 - PC Support
	 - Network/Infrastructure Support
	 - Audio/Visual & Media Services
	 - Videoconference
	 - Telephone
	 - Television
	 - Website & Database Mgmt.
	 - User Technology Education
	 - Systems Analysis
	 - Information Collection & Dissemination
		Academic
		 - Instruction
		 - Curriculum Development
		 - Special Academic Projects & Initiatives
		 - Internship Placement
		 - Academic Counselling
		 - Campus Program Coordination
		 - Administration of Fellowships
		 Registrar
		 - Pre-enrollment
		 - Academic Calendar
		 - Classroom & Academic Office
		      Assignment
		 - Student Statistics
		 Development/Donor Services
		 Alumni Services

Organization of Services Provided by UCDC

The UC Washington Center is a unit organized under the Department of Academic Personnel & Programs (APP) within the University of California Office of the President's (UCOP) Division of Academic Affairs. Governance of the Washington Center is provided by a governing committee of senior UC management and representatives of the system-wide Academic Senate appointed by the University Provost. Two other advisory boards assist the Executive Director in establishing Center policy and serve as a knowledge resource for the wide variety of issues that confront the Center. These boards are the Academic Advisory Council (AAC) and Operations & Management Advisory Committee (OMAC).
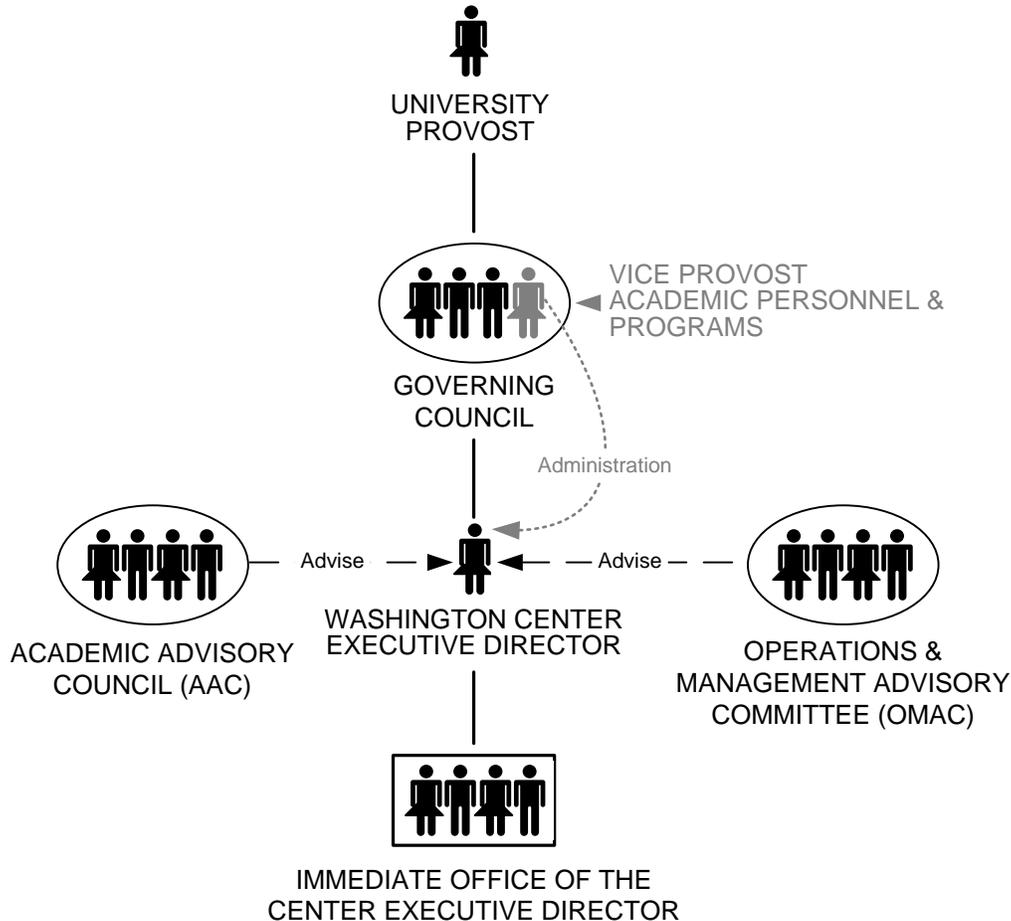
Governing Council of the UC Washington Center – The membership of this council includes senior UC management and representatives of the system-wide Academic Senate. They are appointed by the University Provost with input from the various stakeholders. The Vice Provost of Academic Personnel & Programs is a member of the Governing Council and serves as the administrative link and advocate of the program to the UC Office of the President. The Governing Council selects the Executive Director, authorizes the Washington Center's annual operating budget and provides oversight of the Washington Center's overall operations.

Academic Advisory Council (AAC) – The AAC approves UCDC courses and visiting instructors and also advises the Executive Director on aspects of academic policy that have Center-wide ramification. AAC

members also serve as advocates on campus for the system-wide academic program. Its membership includes one faculty representative from each of the undergraduate campuses, faculty-at-large members and a representative from UCOP Academic Affairs. Members of this committee are nominated by the campus Executive Vice Chancellors/Provost and appointed by the University Provost. The Provost also appoints one of the faculty members as committee chair to lead the meetings and develop meeting agendas in conjunction with the Executive Director. The Chair serves on the Governing Council as liaison from the AAC.

Operations & Management Advisory Committee (OMAC) – The OMAC advises the Executive Director on aspects of operational or management policy that have Center-wide ramifications. This committee consists of representatives from major non-academic stakeholders in the Center. The membership of this committee is drawn from the campuses and UCOP and represents a wide range of specialties. Members are appointed by the University Provost. The Provost also appoints one of the members as committee chairman to lead the meetings and develop meeting agendas in conjunction with the Executive Director.
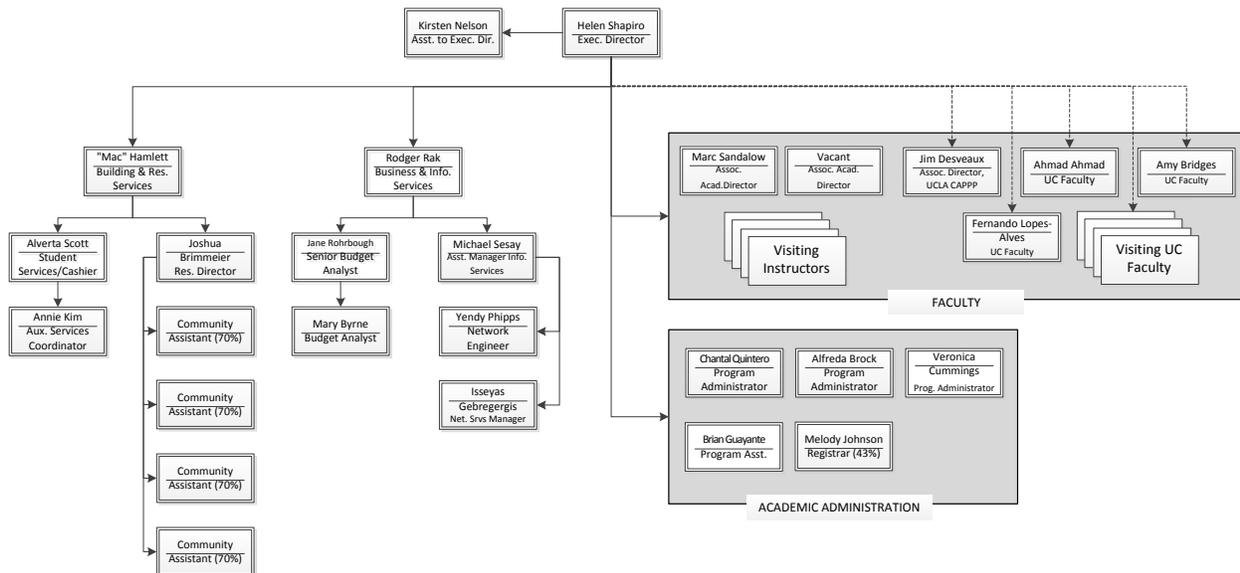
Organization Chart for the Immediate Office of the Executive Director (*as of 10/6/14*)

Academic

Introduction

UCDC is a system-wide academic program providing experiential learning opportunities for UC students in Washington, DC. The system-wide program was formed in August 2010 when the UC campus academic programs of Berkeley, Davis, Irvine, UCLA, Merced, Riverside, San Diego, Santa Barbara and Santa Cruz were consolidated under the Executive Director of the UC Washington Center. As a system-wide program, UCDC is responsible for the development and delivery of curriculum, engaging visiting faculty and cultivating internship opportunities for students. UCDC engages visiting faculty from among interested UC faculty and in May 2013 received authorization from UC Provost Aimée Dorr to directly hire professional practitioners drawn from the Washington community as visiting instructors. In turn, each campus retains responsibility for the recruitment and selection of students.

The planning for course offerings is coordinated through the UCDC Office of the Registrar. UCDC students participate in an internship and an appropriate combination of core research seminar and electives. The core research seminars are broken into themed and un-themed topics. Themed core seminars are built around specific topics such as the Congress or Politics & Media. They are designed to complement students' internships and immerse them in a topic relevant to their Washington experience. Un-themed core seminars introduce students to the basics of academic research and require students to produce a lengthy research paper, essentially a senior thesis, in a topic of their choosing. Specific pedagogic requirements for core seminars vary from campus to campus; courses are specifically designed to address the requirements of each campus. . Elective course topics are oriented so as to take full advantage of Washington many unique resources and opportunities.

In academic year '13 – '14 a total of 558 UC undergraduate students participated in the UCDC academic year program. Since 2006, UCDC has also partnered with undergraduate programs from other universities in Washington, D.C to expand the course offerings available to UCDC students, particularly semester students. This last academic year, UCDC hosted an additional 118 students from partner schools including Carnegie Mellon University, University of Michigan, University of Notre Dame, University of Pennsylvania, Washington University at St. Louis and University of Sydney.

	Commitments				Actual			
	Fall	Winter	Spring	TOTAL	Fall	Winter	Spring	TOTAL
UC Academic								
Berkeley	26		26	52	28		24	52
Davis	25	20	25	70	24	19	21	64
Irvine	23	18	23	64	19	17	19	55
Los Angeles	30	27	30	87	30	27	30	87
Merced	8		4	12	8		4	12
Riverside	20	17	20	57	20	19	20	59
San Diego	27	22	27	76	26	17	22	65
Santa Barbara	31	26	31	88	26	21	22	69
Santa Cruz	22	19	22	63	23	20	27	70
Other Academic								
Carnegie Mellon Univ.[1]	0		10	10	0		10	10
Univ. of Michigan	20		24	44	23		25	48
Univ. of Notre Dame	16		14	30	14		15	29
Univ. of Pennsylvania	12		12	24	10		3	13
Univ. of Sydney[2]	0	25	0	25	0	25	0	25
Washington U. at St. Louis[3]	15		15	30	7		11	18
QUARTER	*178*	*174*	*178*	*530*	*168*	*165*	*161*	*494*
SEMESTER	*97*		*105*	*202*	*90*		*92*	*182*
TOTAL	275	174	283	732	258	165	253	676

[1] Carnegie Mellon started in Spring '14 Semester. Students took classes but did not reside in the Center
[2] UC campus Winter quarter commitments adjusted to accommodate participation by University of Sydney
[3] Last year for participation by Washington University of St. Louis

Commitments & Participation by Campus for Academic Year '13-'14

Summer Session
Since Summer 2012, UCDC has offered summer curriculum for students interested in earning academic credit. Any UC student enrolled in at least two quarter (or 1.3 semester) units of academic summer coursework at UCDC and interning a minimum of 24 hours a week for ten weeks was eligible to apply. This past summer UCDC offered three academic courses and two for-credit internship options as well as an independent study for credit option. The academic courses offered included *Spies!: The Politics of Intelligence*, U.S. *Foreign Policy* and *Science Policy*. UCDC had 117 enrollments in courses and for-credit internships with 55 students in all participating in the Summer Session this year. Also, UCDC awarded 11 UCDC Summer Public Service Fellowships. Summer '14 marked the entry of a new academic partner, Purdue University.

Funding the Academic Program
The UCDC system-wide academic program is funded by a transfer of Tuition and Student Services Fees less a deduction of 30% for return to Financial Aid from each participating UC campus. The campus contributions are based on each campus's student participation in the UCDC program (see table above).

At the start of the fiscal year, UCOP transfers an amount equal to the total participation fees to UCDC. Campuses are then charged by the UCOP Budget Office for their share of these fees. UCDC also receives approximately $60K in tuition buyout funds as of FY '13-'14.

Also, in Summer '12, UCDC entered into a revenue sharing agreement with UCLA Summer Sessions. UCDC receives approximately 52% of tuition fees paid to UCLA by students participating in the UCDC summer session. In Summer '14, UCDC entered into a similar revenue sharing arrangement with the UCSB Summer Program for UCSB students.

In addition to unit operating expenses, the academic unit pays a share of Building Management, Security System & Security, Utilities and Technology expenses. This amounts to approximately 25% the academic program budget. These expenses are allocated to the academic program through the Facilities Matrix Recharge. A portion of this expense is presently funded by an allocation from the UC Office of the President.

Expenditures
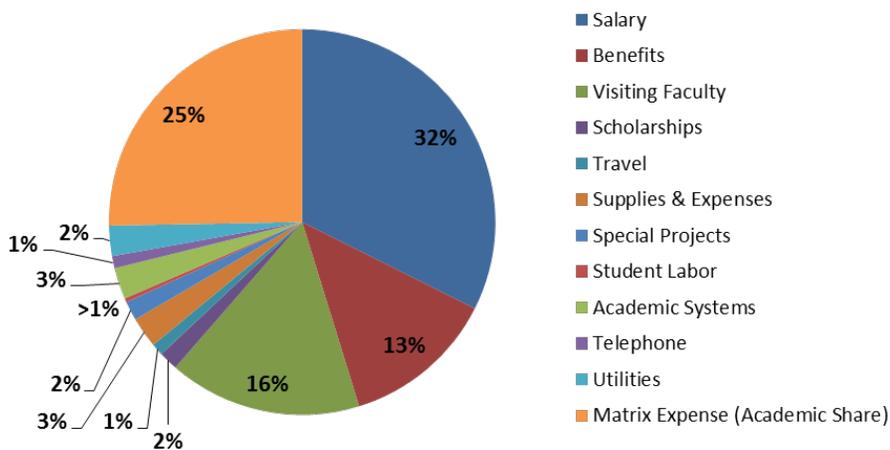
Appropriations & Revenues
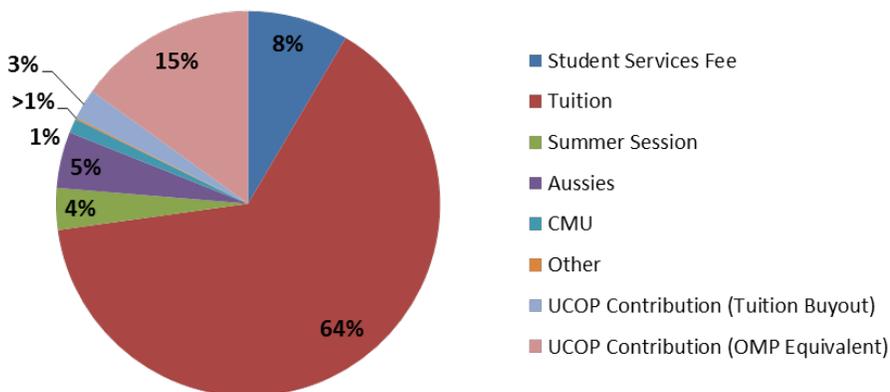
Registrar
The Registrar of the UC Washington Center works closely with the Executive Director to create and oversee the quarter and semester elective course matrix for each term as well as the themed and un-themed research seminars. The Registrar serves as faculty liaison and is responsible for creating and updating a Faculty Resource Guide, providing initial faculty orientation to the UCDC academic program, procuring textbooks and/or readers, assisting with appointments and serving as ongoing point of contact for faculty throughout each academic term. In addition, the Registrar ensures campus sponsorship of electives, reconciles student elective registration, assists with coordination of reporting of grades, assigns classrooms, generates pre-enrollment reports and course rosters, administers "GoSignMeUp," the new pre-enrollment system, develops an annual academic calendar with campus programs and UCDC operational units, oversees end-of-term course evaluations, gathers statistical information and prepares an annual report. With the development of a new www.ucdc.edu website, the Registrar creates, revises and uploads course information in the Academic section. The Registrar also assumes responsibility for working directly with UCLA Extension to set up and oversee the ongoing winter academic program with The United States Study Centre at the University of Sydney, and acts as primary liaison/point of contact with the director of the program.

In the academic year 2013-14, the Center offered a total of 22 quarter and semester track electives in a variety of disciplines including, political science, international relations, economics, communications, arts and humanities, history, and social science. Through the semester course track, semester students may enroll and earn credit in electives offered by the academic programs of Berkeley, Merced, University of Michigan, University of Pennsylvania, Notre Dame and Washington University, St. Louis. Semester based students had an opportunity to choose from 8 electives in the fall term and 9 electives in the spring term. Quarter system students chose from six electives in Fall '13, eight in Winter '14 and Five in spring '14. The total quarter elective participation was 71% for fall '13, 70% for Winter '14 and 70% for Spring '14.

The Fall '13 academic term offered 10 research seminars – three un-themed and seven themed. Topics included Congress, Media, Presidency, Sustainability, Supreme Court, International Relations and Washington Focus. Thirty-six percent of students enrolled in un-themed; 74% enrolled in themed. In the winter '14 academic term 10 research seminars were offered – four un-themed and six themed. Topics included Congress, Media, Presidency, International Relations, Art and Washington Focus. Twenty-nine percent enrolled in un-themed; 71% enrolled in themed. In Spring quarter '14, eight research seminars were offered – three un-themed and five themed. Topics included Congress, Washington Focus, International Policy, Media and Art. Thirty-eight percent enrolled in un-themed; 72% enrolled in themed.

The Center hosted 13 instructors from within the Washington community. They not only taught electives but also were encouraged to participate in Center forums and other special events. Carrels were provided for numerous graduate fellows conducting independent research.

UCDC student statistical information for academic year 2013-14 is provided as a supplement to this report.

Instructor	Elective	UC	PhD	Discipline
Fall 2013				
Quarter				
Benjamin Read	U.S. Foreign Policy	●	●	Int. Relations / Poli. Science
Emily Rosenberg	China and East Asia	●	●	History
Christopher Preble	U.S. Foreign Policy		●	Int. Relations / Poli. Science
Joel Swerdlow	Beyond War and Peace		●	Political Science
Lindsey Arent-Schank	Impact of Image			Communication
Steven Mufson	Energy: Powering the Economy			Poli. Science / Envir. Science
Semester				
Nancy Scheper-Hughes	Violence and Human Rights	●	●	Anthropology / Political Science
Joel Clark	Washington Ethics		●	Political Science
Ken Goldstein	Campaigns and Elections		●	Political Science
Winter 2014				
Quarter				
Jim Desveaux	Bureaucracy and Public Management	●	●	Political Science
Ahmad Atif Ahmad	Mind of Egypt	●	●	Poli. Science / Religious Studies
Julia Steinberg	Reproductive Health	●	●	Anthropology / Women's Studies
Melanie DuPuis	Green Governance	●	●	Sociology / Political Science
Danny Scheie	American Drama: Politics and Theater	●	●	Theater Arts / Political Science
Roger Reynolds	Music Composition	●	●	Music
Jefferson Morley	The CIA: 1947 to the Present			History
Grace Guggenheim	Moving Image			Film/TV/Digital Media / Political Science
Semester				
Melanie DuPuis	Green Governance	●	●	Sociology / Political Science
Ken Goldstein	Campaigns and Elections		●	Political Science
Genevieve Lester	Spies! Politics of Intelligence		●	Political Science
Spring 2014				
Quarter				
Seymour Schlosser	International Business	●	●	International Studies
Paul Von Blum	Freedom of Communication	●	●	Communication
Paul Von Blum	Social Protest: Agitational Communication	●	●	Communication
Christopher Preble	U.S. Foreign Policy		●	Int. Relations / Poli. Science
Frederick Bohrer	Museums Studies		●	History

UCDC Elective Courses – AY '13-'14

UCDC Law Program

The UCDC Law Program is a full semester externship program providing experiential learning through a full time placement in a government agency, nonprofit or advocacy organization. The Program includes law students from Berkeley, UCLA, UC Davis, and UC Irvine. The program combines a weekly seminar with a full-time field placement to offer law students an unparalleled opportunity to learn how Federal statutes, regulations, and policies are made, changed, and implemented in the nation's capital. During four months' of immersion in the theory and practice of Washington lawyering, students have contact with all three branches of the federal government, independent regulatory agencies, and advocacy nonprofits. A participating student will receive 13 units of credit for successful completion of the Program, including 10 units for the placement and three units for the companion seminar.

UCDC Law program hosts US Supreme Court Justice Kennedy at a Center Forum

Collaboration with Mount Vernon & the National Symphony Orchestra

In summer 2012, UCDC, Mount Vernon and the National Symphony Orchestra (NSO) entered into a unique partnership to create a new musical composition about George Washington. This composition entitled *george WASHINGTON* was written by Pulitzer Prize winning composer Roger Reynolds. Professor Reynolds is a UC University Professor as well as visiting faculty at UCDC. The composition's video and aural components were developed at UCDC and UC San Diego. It was performed at the Kennedy Center on October 3, 4 and 5 as the National Symphony Orchestra's 2013-2014 season opener. UCDC hosted a special reception with the composer and NSO's artistic director at the Kennedy Center for University of California students, alumni, faculty and staff in advance of the October 4th performance. *Washington Post* music critic Anne Midgette described george WASHINGTON as a "refreshingly unconventional take.''

george WASHINGTON performed by the National Symphony at the Kennedy Center
Photo by Ross Karre

UCDC's Art Gallery

UCDC's art gallery on the first floor of the facility is a venue for exhibitions of art by Californian and East Coast artists. This last year the gallery featured exhibitions by local Washington artist Ed Miller, Californian painter Sidney Lawrence, Sen. Dianne Feinstein and artists of the Dominican York Proyecto Grafica. Senator Feinstein's exhibition featured colored pencil drawings of flora and fauna created by the Senator since the late '90s.

The exhibition of prints from the Dominican York Proyecto Grafica was mounted in association with the Smithsonian Institution's Fourth Biennial Conference "*Latino Art Now! Nuestra América: Expanding Perspectives in American Art*". This conference examined the contemporary state of Latino art in the United States. Supreme Court Justice Sonia Sotomayor attended the opening.

UCDC's Alcove Gallery plays host to an exhibition of colored Pencil drawings by Dianne Feinstein

Center Forums

The Center Forums series brings accomplished professionals, politicians, scholars, journalists, artists, scientists, and even Supreme Court Justices to UCDC each week for an informal Q&A with students.

City of Compton Mayor Aja Brown poses with UCDC students after her Center forum

Attendance averaged roughly 100 students for the 24 forums held in 2013-2014. The roster of high profile speakers included Anthony Kennedy, Associate Supreme Court Justice; Ralph Nader, consumer advocate; James Woolsey, former Director of the CIA; Kaya Henderson, Chancellor of Washington D.C. Public Schools; Dana Priest, investigative reporter for the Washington Post; Ruben Zamora, El Salvador Ambassador to the U.S.; Mary Kate Cary, former White House speechwriter; Dan Balz, senior political writer for the Washington Post; Aja Brown, Mayor of Compton, CA; Ray Suarez, public television personality; John Lawrence, former chief of staff to House Speaker Nancy Pelosi; Erin Hartman, head of analytics for

Obama 2012; Edward Marks, former ambassador and Senior Foreign Service Officer; Molly Hooper, Congressional correspondent for The Hill; Chris Mooney, energy and environment author; Ken Goldstein, political media analyst; Jeff Cunard, and copyright attorney; Eric Schwartz, founder of the National Film Preservation Foundation.

Speakers, in addition to discussing topics related to their expertise, typically describe their progression from college undergraduate to their current position and offer advice to students interested in pursuing their field.

Among those who have agreed to speak in Fall 2014 are Ruth Bader Ginsburg, Associate Supreme Court Justice; Catherine Novelli, Undersecretary of State; and Tom Ridge, former Secretary of Homeland Security and Pennsylvania Governor.

UC President Napolitano addresses alumni and students at UCDC

UCDC Website

UCDC's updated website (www.ucdc.edu) went online in 2012-2013, the first overhaul of the Center's Internet presence since the building opened in 2001. The website includes hundreds of up-to-date pages of information for students, prospective students, parents, faculty, administrators, internship sponsors, event planners, and alumni. Academic calendars, class schedules, contact information for faculty, course materials, descriptions of the program, links to campuses, information on summer, science and arts sessions, activity sign-ups, a housing handbook, advice on finding internships, arriving in Washington and local restaurants can all be found on the website. The site contains profiles of successful students and announcements of achievement by faculty and staff. The site also serves as a vehicle to quickly disseminate information on Washington events or incidents in the

building.

Students are able to register for courses on-line, which allows the center to control class size and generate rosters. Starting in April 2014, students have been able to enter personal information directly into UCDC's Student Information System when they apply, eliminating duplication and streamlining the previous campus-by-campus process. Alumni can connect with other Washington-area UC graduates. The web site also allows event planners to see the layout of the center's meeting rooms and check on availability. AAC members can read meeting agendas and background material on the governance page.

The site is updated regularly. Weekly "web'' meetings provide a forum for anyone who wants to contribute. Information on upcoming forums and Washington programs keep the page fresh. A "Photo of the Week'' contest elicits hundreds of student photo submissions, many of which are prominently featured on the web page and in other UCDC materials (including this report).

Promotion

UCDC began distributing a quarterly newsletter in March, highlighting news, events and upcoming

programming to a wide audience of former and past faculty, administrators, and alumni, as well as hundreds of others in California and Washington who have a stake in UCDC. The subscription list includes over 500 individuals and the latest edition was "opened'' in 18 states and five countries.

Also, UCDC produced and distributed a variety of promotional materials to campuses for the first time since the consolidation. Roughly 10,000 UCDC brochures were mailed to campuses, along with UCDC paraphernalia such as pens, tote bags and computer stickers.

The Center, in conjunction with Kyle Johnson, a graduate student of music at UC San Diego, produced a short promotional video highlighting "Living in D.C'' which was made available for each campus's web page. UCDC has collected a trove of video footage in anticipation of producing future videos.

Congressional Internship Training

UCDC provides training the first week of students' arrival to orient them for their first days on the job and position them to take full advantage of their internships. The training is drawn from curriculum provided to new Congressional staff and members. Sessions include topics such as internship expectations, laying the groundwork for a fulfilling internship, ethics and safety, and a primer on issues facing the current Congress. Approximately 175 UCDC students completed this training this last academic year. The training is being expanded from its focus on Capitol Hill to include sound preparation for all internships.

UCDC student and Congressional intern Andrew Soriano

Matsui Fellowships

The Robert T. Matsui-University of California Congressional Fellowship honors the late Robert T. Matsui, a distinguished graduate of U.C. Berkeley and the U.C. Hastings College of Law, who represented the people of Sacramento in the U.S. House of Representatives for more than a quarter century until his passing in 2005. The fellowship provides a package of financial support (ranging from $1,500 to $2,000 per student), placement assistance, and special training and programming for outstanding UC students who devote their term in Washington to working for the Congress. The Fellowship recognizes that Congressional internships are the inspiration and launching point for the careers of some of the nation's most distinguished public servants. Congressional interns gain an important perspective on American public life, valuable professional networking and communications skills, and an important credential for those who wish to return to work in Congress or elsewhere in federal or California government.

At the end of each term, recipients attend a ceremony with Representative Doris Matsui, who now represents her husband's old district. In 2013-2014, UCDC distributed $34,500 in scholarships to 21 students. In the previous years, the program had been jointly operated by UC and the Robert T. Masui Foundation. UCDC took full control in 2013. To date, more than $200,000 has been distributed to roughly 125 students.

Representative Doris Matsui with Spring '14 Matsui Fellowship Recipients

Matsui Fellows for 2013-14

Name	Campus	Fellowship Placement
Fall 2013		
Giulliana Benavides	UC Riverside	Representative Luis Gutierrez
Rachel Kwak	UC Davis	Representative Barbara Lee
Julia Price	UCSB	Senator Diane Feinstein
Baltazar Conejo	UC Merced	Representative Kevin McCarthy
Victoria Anderson	UC Santa Cruz	Representative Doris Matsui
Julie Avancena	UCLA	Representative Alan Lowenthal
Stephen Duval Ruilova	UC Merced	Representative Doris Matsui
George Vasquez	UC Berkeley	Senator Barbara Boxer
Winter 2014		
Zala Ahmadzaa	UC Berkeley	House Cmte. On Homeland Security
Lisa Flores	UC Santa Cruz	Representative Linda Sanchez
Uriel Lopez	UC Berkeley	House Cmte. on Education and Labor
Samantha Zurcher	UC Berkeley	House Cmte. On Energy and Commerce
Max Anikstein	UC Santa Barbara	Senator Diane Feinstein
Joshua Coronado-Moses	UC Davis	Senator Jeff Merkley
Destiny Durham	UC Davis	Representative Loretta Sanchez
Cathy He	UCLA	White House Initiatives on Asian Americans and Pacific Islanders
Spring 2014		
Amanda Cordova	UC San Diego	Senator Barbara Boxer
Samantha House	UC Santa Cruz	Representative Linda Sanchez
Juan Pablo Lopez	UC Santa Cruz	House Democratic Caucus
Cassie Nguyen	UC Riverside	Representative Alan Lowenthal
Danielle Stevens	UC Santa Barbara	Representative Yvette Clarke

Career Panels, Networking, Alumni Development
UCDC seeks to provide alumni in the Washington metropolitan area with ongoing career, educational and social networking opportunities. Alumni groups are invited to use the Center for club meetings, social gatherings, and professional networking. Also, recent alumni and prospective students are welcomed at Center Forums, graduate program information sessions, and more. Each term, young alumni are invited to UCDC for a UC Alumni Career Networking Night that provides current UCDC students the opportunity to hear from local UC Alumni who work in the public sector, Capitol Hill, media, the private sector, and science and technology.

Building Services

Introduction
The UC Washington Center Building Services are managed by the Manager of Building and Housing Services and provide ongoing services to the Center community for maintenance and housing needs. The manager is responsible for the overall maintenance and operation of the facility, including the preparation of apartments during quarterly 'turn-overs' and a host of other services.
Following are brief descriptions of these units within Building Services:

Facilities Management
All building contracts except for access, life safety monitoring, and indoor plant maintenance are the responsibility of Complete Building Services (CBS). CBS is currently in their 7th year of a 5-year contract with a 5-year extension option. CBS manages all of the physical plant areas as well as housekeeping and custodial services, trash removal, pest control, elevator service, security services, and the quarterly turn-over of the residential apartments. Through the use of an on-line maintenance request system and a computerized Maintenance Management System, all maintenance, preventative, corrective, and emergency, is requested and tracked. The CBS on-site staff includes a Project Coordinator, and two Maintenance Mechanics.

Mail Services
All mail and packages for center faculty, staff, and students are delivered in bulk and sorted by Building and Residential Services staff. Since the Center faces a tremendous amount of turnover throughout the year, the majority of mail delivered is for previous students and faculty. Priority mail is returned while non-priority mail is destroyed per United States Postal Standards and Practices. The Center coordinates with over six package delivery companies such as FedEx, UPS and private courier services. Mail is sorted daily and delivered to mailboxes on the 3rd floor for faculty and staff, and the 4th floor for students.

Visitor Services
In support of the visitor services program at the Center, Building Services provides access items (keys, access cards, IDs) to guests of the Center. For residential guests, vacant apartments are prepared for incoming guests and amenities are provided including linens, towels, and toiletries. The Center also has accommodated participants in conferences held at UCDC or the surrounding area. In Fiscal Year '13-'14 our guest housing operation received $30,000 in revenue and an additional $21,000 in recharges to campus programs.

Residential Services
Introduction
The Residential Life Office is comprised of the Residential Life Director, Student Services Coordinator, Auxiliary Services Coordinator, and four Community Assistants (CAs). The Residential Life team is responsible for the governance and safety of the students residing in the Center. Residential Life creates programs, educational opportunities, and community service events which help residents become more aware global citizens. Our staff seeks to create a strong and collaborative community and encourages student engagement through events and activities designed to enhance the out-of- classroom experience. This year, the Residential Life team continued the tradition of encouraging students to become active and engaged community members by organizing the Residential Advisory Council (RAC). RAC put on 12 programs from July 2013-June 2014 including several cultural events designed to enhance our students' understanding of diversity and inclusion.

Mission
The Residential Life Office supports UC's mission by fostering co-curricular opportunities and providing quality facilities and services that enhance student growth and development in a residential living and learning environment.

Philosophy
All members of the Center's Residential Life Office are dedicated to student-centered programs, services, and interactions. We are committed to continuous learning. Our operating style is transparent and responsive to students' needs and interests through partnerships with students, faculty, staff, alumni, and guests.

The Residential Life Office endeavors to provide a safe, secure, healthy, clean, and well-maintained environment that supports learning beyond the traditional classroom boundaries. By living at the Washington Center, students further develop academic skills, leadership skills, professional aptitude, personal skills, civic and community responsibility, and an understanding and appreciation of human differences.

The Community Assistants
The four Community Assistants (CAs) are live-in staff members. They serve as the first line of response to critical incidents on the Center's residential floors. Each of the CAs has experience as a Residence Advisor on a UC campus. Additionally, two of the CAs have previously participated as students in the UCDC program. . The CAs and Residential Life Staff work to maintain a safe environment by maintaining a 24-hour on- call duty phone for emergency response. The CAs attend a weeklong training at the start of their time at UCDC and continue to have professional development opportunities throughout the year.

Mental Health Services
UCDCcontracts with Parkhurst and Associates to provide mental health resources to Center residents. This program began during the 2007-2008 academic year. Residents have the option of participating in small group therapy sessions, making individual appointments with counselors, or attending walk-in

hours offered two evenings a week. .During the 2013-2014 Academic Year, 47 students were seen for a total of 169 sessions.

Move-In, Orientation, & Welcome Week
UCDC conducted six distinct move-ins over the 2013-2014 aaademic year with Welcome Weeks and orientation sessions. We served about 1,100 students over the 2013-14 academic year. UCDC's orientation sessions are typically divided into four sections: academics; residential life , Community Assistant floor meetings, and campus-specific sessions. Welcome Week consists of five distinct welcome activities: two District of Columbia experiences which vary based on the season (exploring local monuments, favorite restaurants such as Ben's Chili Bowl, museum excursions and more), a shopping trip to Target complete with D.C. metro guidance, and two social programs.

Programming Model
The Residential Life Office operates a programming model which incorporates learning outcomes and categorizes programs based on the learning outcomes. CAs are required to produce programs in all categories throughout the year while also giving thought to the safety, feasibility, and inclusiveness of the programs. The programing categories include: Social, Community Service, Inclusion/Social Justice, Wellness, District of Columbia Experience, Partnership Programs, and Passive Programs/Bulletin Boards. In 2013-2014, Residential Life put on 68 programs with over 2,300 student visits to the programs.

Student Conduct
Over the course of the past year, the Residential Life team has been working to update UCDC's Residential Code of Conduct. In addition to creating a more clear and concise Residential Code of Conduct, Residential Life has identified a smoother and more student friendly process to enhance students' rights and responsibilities. UCDC will be sending all student records back to their home campus if they accept responsibility or are found responsible for violations of the code of conduct. Additionally, UCDC has joined the rest of the UC system in utilizing Symplicity's Advocate conduct software to enhance student recordkeeping.

Avenue C
In June 2014, Residential Life spearheaded an effort to add a small food service component to UCDC. . After a great deal of research, Avenue C from Canteen was selected as our vendor of choice. We collaborated with Canteen to open an unstaffed food market featuring roughly 300 items, including salads, sandwiches, fruits, and vegetables. These options provide convenience at prices comparable to local grocers in the area.

Student Services

Throughout each term, the Center sponsors a variety of activities including trips to historical sites, museums, theaters, sporting events, cultural activities and area attractions (many trips are to sites outside of the immediate Washington area.) Some activities are free of charge, while others require a feeto cover transportation, admission, tour guide fees, etc. All activities are available on a first-come-first-served basis. Activities are posted on the Center's website, elevator and weekly newsletter. All trips are chaperoned by a UCDC Community Assistant or staff member, faculty or graduate fellow. In FY '13-'14, Student Services sponsored 23trips or activities with a total of 1,128 spaces available for students. Total revenue from student trips was $30,511.

The Student Services unit also sells a line of UCDC branded items. UCDC Gear includes a T-shirts, sweatshirts, lanyards, tote bags, ID holders, Camelbak© water bottles and mugs. Items are sold to students, alumni, faculty & staff at the Residential Life office. Revenues from the sale of UCDC Gear in FY '13-'15 were $2,461. A credit card Point-of-Sale device was installed in the Residential Life office in December allowing students to pay with a credit card.

Information Services

The UC Washington Center is an ongoing technology operation. Information technology is fundamental to its teaching, research, and public service mission. The Center's interaction with its wide range of constituencies (students, teaching and research faculty, staff and others) is facilitated by technology: e-mail, personal computing and network services, telephones, television and classroom A/V as well as numerous other online academic, administrative and business systems.

Network Accounts Managed:	2,844
Network Accounts Created:	2,586
Center Managed PCs:	179
Personally-Owned Network Devices Registered:	1,021
Network Servers & Appliances	60
Telephones	122
Televisions	115
A/V-enabled Classrooms	11

Daily operations of the Information Services unit are overseen by the I.T. Operations Manager. His team includes a Network Services Manager and an Enterprise Infrastructure Engineer. The management of network resources is divided into two parts—infrastructure and network services. The Network Services Manager provides maintenance and support of all network-based services (including network servers). The Enterprise Infrastructure Engineer is responsible for the maintenance and support of the Center's network infrastructure as well as its telephone and television infrastructures. The tech staff's duties include support of faculty & staff personal computing, management of the student computer lab and support of classroom A/V.

This year, UCDC commenced the second round of technology renewal starting with replacement and streamlining of A/V technology conference room 201 and 301. Much of A/V technology has converted from analog to digital delivery. This has reduced costs and the number of point-of-failure which has improved UCDC's ability to deliver this resource. It is expected that this process will continue in subsequent years as older technology is upgraded.

Phase I of the new Student Information System (SIS) was delivered in April and put into use with the

Summer '14 term. UCDC expects to commence phase II of the SIS this Fall. This will include tweaks of the system based on insights gained through its use with the Summer and Fall terms, expansion of its report writing capabilities and the creation of additional modules for online acceptance of recommendation letters and tracking of student internships. UCDC continues to use several cloud-based systems including GoSignMeUp to track course enrollments, Blackboard for the online management of courses and TurnItIn's plagiarism detection system.

UCDC Executive Director Helen Shapiro Addresses Alumni from the A/V podium in the Center's Multipurpose Room

The chart below is an overview of the services provided by the Information Services unit of the Center to

its constituencies.

PC support	
	Technical support of faculty and staff computer hardware and core software; Management and support of student computer labs.
Network support	
	Daily monitoring, management & maintenance of network servers; (file/print, e-mail, web, etc.); Creation and administration of network and e-mail user and group accounts and directories; Install and upgrade network server software and hardware; Network server security management.
Network infrastructure management (routers, switches and firewalls)	
	Daily monitoring, management & maintenance of network infrastructure (routers, switches and firewalls, etc.); Install and upgrade network infrastructure software and hardware; Troubleshoot network infrastructure hardware and software problems; Network infrastructure security management.
Audio/Visual support & media services	
	Technical support of A/V enabled classrooms and events.
Telephone	
	Technical support & maintenance of facility telephone system.
Television	
	Technical support & maintenance of facility television system;
Website and database management	
	Website & database creation and management; Creation of content for website; Management of cloud-based systems.
Administration & Other	
	Inventory management; Systems analysis; Emergency communications.

Parking

The Center has 42 parking spaces in a two-level parking garage located under the building. Monthly parking is provided to faculty, staff, and students, as well as CBS on-site employees. For Fiscal Year '13-'14, UCDC averaged 25 monthly parkers for total revenues of $45,150. Daily parking is also available for faculty, staff, students and guests of the Center. Fiscal Year '13-'14 saw 1,300 daily spaces occupied - an average of 108 daily parkers per month – for a total daily parking revenue of $5,941. Total parking revenue for Fiscal Year '13-'14 was $47,847.
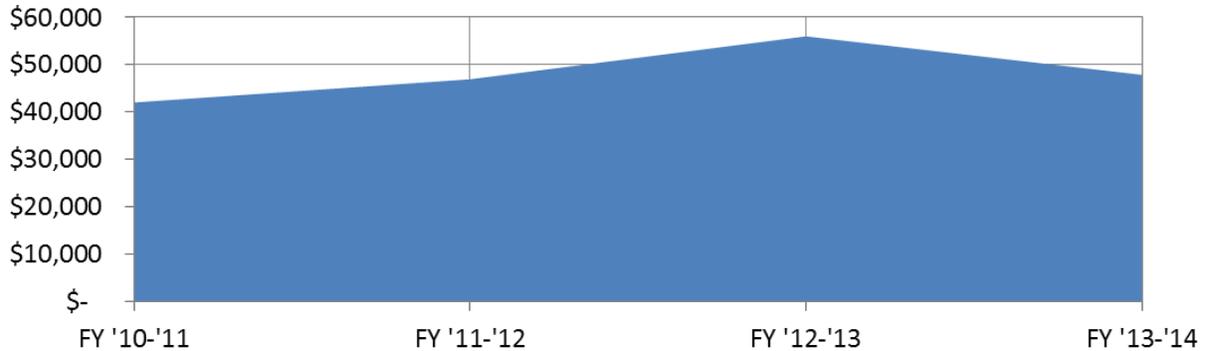
Comparison of Revenues FY '10-'11 through FY '13-'14

Lease Management

The Center leases office space to several research and academic entities. For Fiscal Year '13-14 the Center continued its lease relationship with the Inter-University Program in Latino Studies, the Institute on Global Conflict and Cooperation, UCSF Department of Biopharmaceutical Science in the School of Pharmacy, and the California Institute for Federal Policy Research, The UC Berkeley School of Public Health, CONNECT, and The University of Notre Dame Washington Program, and the Consortium of Universities for Global Health. Office and classroom space was also leased to the University of Pennsylvania Washington Academic Program, the University of Michigan Washington Program. Other Universities leasing classroom space from the Center in fiscal year 2013-2014 included Penn State, The University of Georgia, The University of New Mexico, and The College of William and Mary. New agreements for leased space were entered into with The University of San Francisco and the University of Wisconsin – Madison. For Fiscal Year '13- '14 the Office Lease operation received $114,109 in revenue and an additional $47,302 in campus recharges.

Events

Among its many missions UCDC provides space to units of the University of California, associated organizations and others in the Higher Education community for the purpose of hosting conferences, lectures, symposia and other meetings which further the purpose of education and research. It also provides space for University events sponsored by UC alumni, for meetings of recognized alumni groups or for University fund raising activities (including solicitation of donations for the University or UCDC or acknowledgement of a donation).

UCDC has a variety of venues from the 2,600 sq. ft. Multi-purpose room and Auditorium (1,500 sq ft) to classroom and conference rooms. The Event Services unit provides coordination and planning of room scheduling, room setups, event security, event cleanup, catering coordination, housing coordination and general support. In addition, events may utilize UCDC's extensive A/V infrastructure.

In FY 13 - 14, UCDC hosted 61 events earning approximately $179,000 in gross revenue. The bulk of this year's income was from external organizations. UCDC hosted 45 non-UC events generating revenues of $129,000. Sixteen additional events were hosted by UC affiliated organizations for revenues of $50,000.
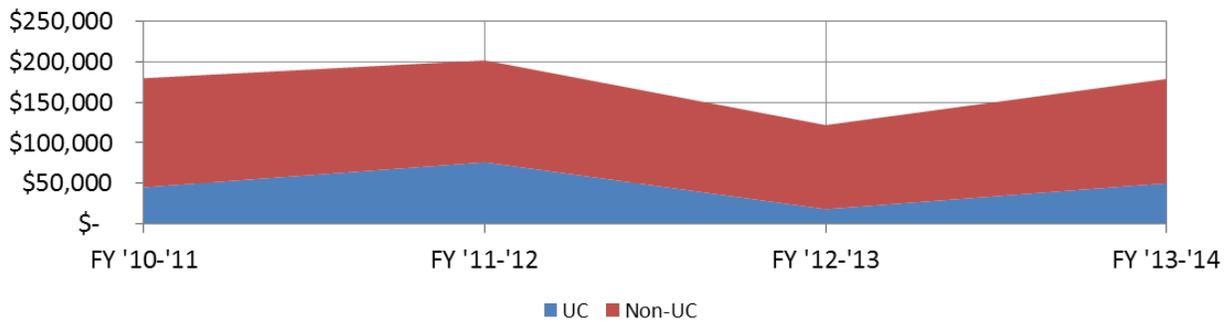


Comparison of Revenues FY '10-'11 through FY '13-'14
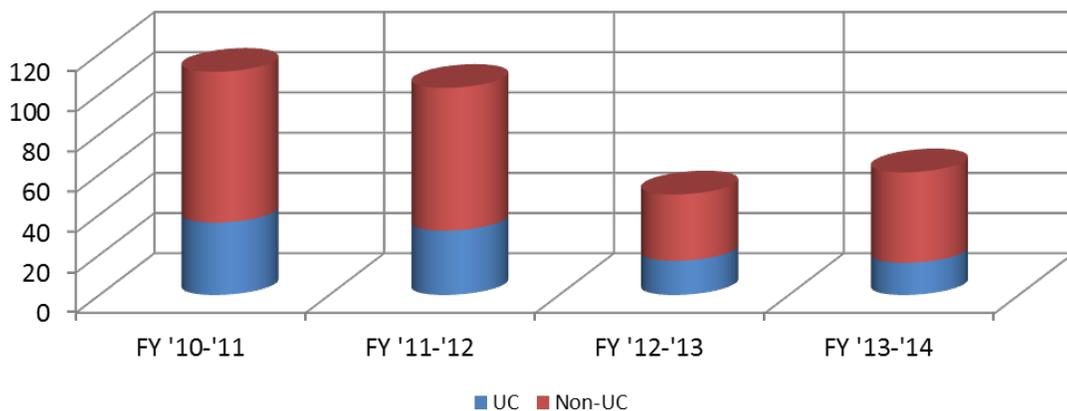
Comparison of Number of Meetings FY '10-'11 through FY '13-'14

Copy/Printing Services

UCDC provides pay-as-you-go copy, scanning and network printing to students in its Student Computer Lab. Student IDs have a barcode on the reverse. This is linked to an account for use with the copy/printing services. Copy/printing accounts may be recharged with cash at a self-serve machine on the 1st floor. Over the last few years there has been a downward trend in student use of printing and copying services. It is assumed that this is principally due to introduction of the Blackboard course management system and the expanded use of digital delivery of documents.

Self-serve copy and network printing services are provided to faculty and staff via an established recharge protocol which was re-vetted in 2010 by the UCOP Recharge Committee. Black and White printing, copying and scanning cost five cents per page. Color printing costs 15 cents per page. Faculty and staff copy & printing expenses are invoiced/recharged on a quarterly basis.
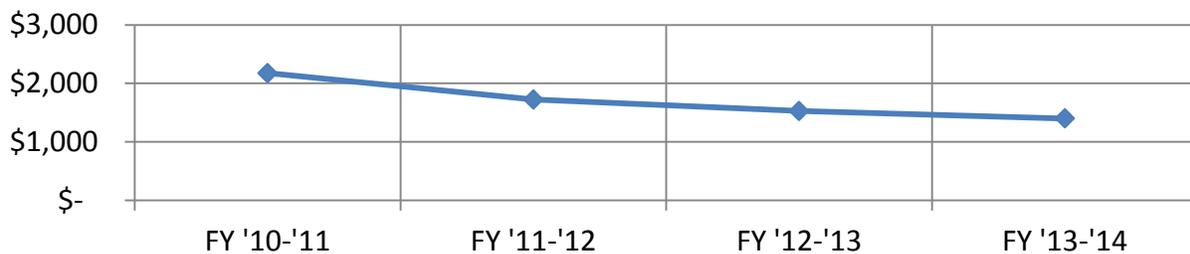
Comparison of Revenue from Student Printing FY '10-'11 through FY '13-'14

Major Maintenance Reserve

This reserve was created as a resource for funding major maintenance expenses such as repair and replacement of major building equipment and systems (for instance, boilers, HVAC systems, etc.). Planning for major maintenance (residential and non-residential) is laid out in the Center's 30 year building maintenance plan. The unusual nature of the Center, which combines an auxiliary self-supporting residential operation with other non-residential operations of the University in one facility, necessitates that funding for major building maintenance is separated into two parts. The residential operation as the largest stakeholder provides 66% of the total annual contribution to the major maintenance reserve. The residential major maintenance reserve is maintained within the Residential expenditure account. The remaining 34% is contributed by non-residential operations of the Center.

Other Funds
UCDC maintains several funds for the administration of gifts that it has received over the years. Of particular note are gifts from the Robert T. Matsui Foundation which provides fellowships and forums.

Robert T. Matsui Forums
(Related FAU: M-408010-40027)
This is used to fund forums or seminars at UCDC in topics relating to public service. Funding for this activity is provided by The Matsui Foundation for Public Service.

Robert T. Matsui Congressional Fellowships
(Related FAU: M-408010-40031)
Provides fellowships to UCDC students engaged in internships on Capitol Hill. Funding for this award is provided by The Matsui Foundation for Public Service.

Reilly and Others Fellowship
(Related FAU: M-408010-40045)
This fund is used for fellowships awarded to worthy UCDC students. Funding for this award is provided by Clinton Reilly Holdings of San Francisco and other sources.

Various Donors
(Related FAU: M-408013-40842)
This fund was recently established for the collection of small gifts to UCDC from alumni and clients.

UCDC Financials

Introduction
The Center's principal expense obligations are the operating expenses of its service units (Academic, Building Management, Residential Services & Information Services), utilities, debt service on the original construction loan, creation and maintenance of a reserve for major maintenance and regular renewal of its technology infrastructure, renewal of other fixtures & furnishings and access to the Internet (see chart of principal obligations below).

Obligation	Funding Source

Unit Operating Expenses
• Academic
• Building Management
• Events
• Information Services
• Residential Services
    ○ Student Activities
    ○ UCDC Gear
    ○ Mental Health Services
	• Student Fees (Academic)
	• Allocation from UCOP (Academic)
	• Facilities Matrix Recharge (Building Management & Information Services)
	• Fees & Recharges (Events & Student Activities)

Utilities • Electric • Gas • Water/Sewer	• Actual expenses recharged to Stakeholders based on Facilities Matrix Recharge allocations
Debt Service • Residential • Non-Residential	• Student Fees & Other Income (Residential) • Allocation from UCOP (Non-Residential)*
Major Maintenance • Residential • Non-Residential	• Student Fees & Other Income (Residential) • Surplus from Research Leases & Parking • Recharge from Events • Ad hoc Funding
Technology Infrastructure Renewal	• Surplus from Research Leases & Parking • Recharge from Events • Ad hoc Funding
Internet	• Allocation from UCOP—ITS
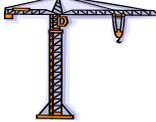
*The UC Washington Center facility at 1608 Rhode Island Ave., NW in Washington, DC is owned and operated by the University of California, Office of the President. By long-standing agreement, UCOP covers UCDC's annual Non-Residential Debt Service. Non-Residential Debt Service is on floors 1 through 3 which include public space, research leases, FGR and the academic program areas.

In 2002, the Facilities Matrix Recharge was formalized as the methodology for the allocation of core operational costs (building management, security, information services and utilities) among the principal stakeholders of the Center. Stakeholders include the Residential, Parking and Research Lease operations as well as the Academic unit and Federal Governmental Relations. Other independent recharges for copying and event services were established as well. Telephone charges remain a direct pass through to building occupants. The other principal component of the Center's operation is the UC system-wide academic program.

Also as an auxiliary operation UCDC provides residential housing to student participants and visiting faculty and staff. In FY '13-'14 the student residential rate was $1,167 a month. This was a 2.5% increase over the previous year. UCDC is a participant in the UC Housing System (UCHS) system. As a condition for the approval of external financing the UC Regents, in January 1999, stipulated that repayment of the residential portion of the debt "shall be made from the net revenues of the University of California Housing System (UCHS) with the condition that so long as such portion of debt is outstanding, the UCHS fees shall be established at levels sufficient to meet all requirements of the UCHS Revenue Bond Indenture and to provide excess net revenues sufficient to pay the debt service and related obligations of this portion of the proposed financing...." In addition to student and faculty housing rents, in FY '13-'14 the residential operation received commissions from the laundry machines, vending machines and an ATM.

The Center provides three other services. These are parking, lease space to University & non-profit research groups and events. Gross revenues collected by these services are generated as usage fees or rents and are used to offset expenses specific to the service. Per an agreement with UCOP net revenues from parking and research leases are then allocated via 50/50 split to reserves for non-residential major maintenance and technology renewal. This step is intended to encourage greater local incentive and responsibility for non-residential major maintenance and technology renewal. Contributions to major maintenance and technology renewal are made from events revenues as laid out in its formal recharge plan (see Events Services Business Plan).

The principal amount of the debt service on the building is $27,835,000 and is allocated 66% residential and 34% non-residential. The Center's residential housing operation must cover the debt service share through housing rents. The Office of the President pays the non-residential share of the debt service. The debt service loan was refinanced in 2011 reducing the total interest payment due. In FY '13—'14 the total debt service payment was $1,701,811. The residential share came to $1,145,237 and was fully funded by the Center's residential operation. The non-residential share was $556,574.

UCDC has a 500MB Internet connection courtesy of special funding from Information Technology Services (ITS) at UCOP.

Financials for FY '12-'13 through FY '14-'15

UCDC uses a methodology for representing its corporate level financials recommended by the Financial Subcommittee of the UCDC Governing Council. Under this methodology, appropriations and expenses are recorded in the final location of activity. This ensures that transactions are counted only one time. Additionally, UCDC uses a format for the presentation of its corporate level financials that shows activities as appropriations/revenues and expenses. This departs from the basic cost accounting model used by other UCOP units.

UCDC students relax by the Dupont Circle fountain

APPROPRIATIONS/REVENUE

	'12-'13	'13-'14	'14-'15
Student Fees	1,803,698	1,947,500	1,985,129
TOTAL FEE REVENUE	**1,803,698**	**1,947,500**	**1,985,129**
UCOP Contribution (Academic Program + FGR Support)	310,742	556,902	561,522
Academic Program (including support for facilities overhead)	*172,925*	*414,611*	*414,611*
FGR Support	*137,817*	*142,291*	*146,911*
UCOP Contribution to Non-Res. Debt Service [1]	572,450	556,574	544,429
UCOP IR&C Contribution to Internet Access	32,400	32,400	32,400
TOTAL UCOP APPROPRIATIONS	**915,592**	**1,145,876**	**1,138,351**
Residential [2]	3,458,023	3,256,283	3,298,000
Research Leases	154,724	160,000	164,800
Parking	69,229	69,300	69,300
Events	122,000	210,000	210,000
Copying Services	9,655	10,000	10,000
TOTAL OTHER REVENUE	**3,813,632**	**3,705,583**	**3,752,100**
TOTAL APPROPRIATIONS/REVENUE	**6,532,922**	**6,798,959**	**6,875,580**

EXPENDITURES

	'12-'13	'13-'14 (Projected)	'14-'15
Academic	1,532,042	1,697,898	1,714,889
Residential	714,014	710,160	731,465
Research Leases	97,954	74,607	76,846
Parking	123	125	125
Events	265,410	190,000	190,000
Copying Services	11,470	12,000	12,000
Building Management [3]	1,400,000	1,442,000	1,444,000
Technology Operations	441,326	454,537	468,163
Debt Service [1,4]	1,722,102	1,701,811	1,689,004
Internet Access	32,400	32,400	32,400
TOTAL EXPENDITURES	**6,216,841**	**6,315,538**	**6,358,892**

	'12-'13	'13-'14	'14-'15
ANNUAL BALANCE	**316,080**	**483,421**	**516,688**

	'12-'13	'13-'14	'14-'15
CARRYFORWARD [5]	**4,087,893**	**4,257,386**	**4,589,248**

UPGRADES / DEBT SERVICE

	'12-'13	'13-'14	'14-'15
Debt Service Reserve	100,000	100,000	100,000
Major Maintenance Sub-total [6,7]	-	-	268,308
Technology Renewal	46,587	51,560	150,000
TOTAL UPGRADES/DEBT SERVICE	**146,587**	**151,560**	**518,308**

	'12-'13	'13-'14	'14-'15
ANNUAL OPERATING POSITION [8]	**4,257,386**	**4,589,248**	**4,587,628**

	'12-'13	'13-'14	'14-'15
DEBT SERVICE/UPGRADE RESERVE *(cumulative)* [9]	**656,974**	**756,974**	**856,974**

[1] Floors 1 - 3 for the purpose of debt service are considered non-residential. Under an agreement with UCOP in spring '08, UCOP fully funds non-residential debt service for the UC Washington Center. This agreement was re-iterated in Winter '12 by UCOP senior management.

[2] Includes Student Services unit.

[3] Includes Building Management, Security & Security Systems & Utilities expenses; routine building maintenance also included in expense.

[4] Floors 4 - 11 for the purpose of debt service are considered residential. UCHS policy requires that the UC Washington Center residential operations meet annual debt service contribution.

[5] Carry Forward includes reserves from the residential and building services operations. These reserves are set aside for contingencies such as major maintenance, technology renewal and unscheduled emergency maintenance.

[6] Floors 4 - 11 for the purpose of major maintenance are considered residential. Residential major maintenance is supported out of residential operations revenues.

[7] Floors 1 - 3 for the purpose of major maintenance are considered non-residential.

[8] Annual Operating Position is (Annual Balance + Carryforward) - Upgrades/Debt Service

[9] Debt Service/Upgrade Reserve to be maintained w/at least 25% of debt service balance (about $430K); surplus reserve to be used as needed for major maintenance and/or upgrades.

Comparison of Appropriations/Revenues and Expenditures for FY '13-'14
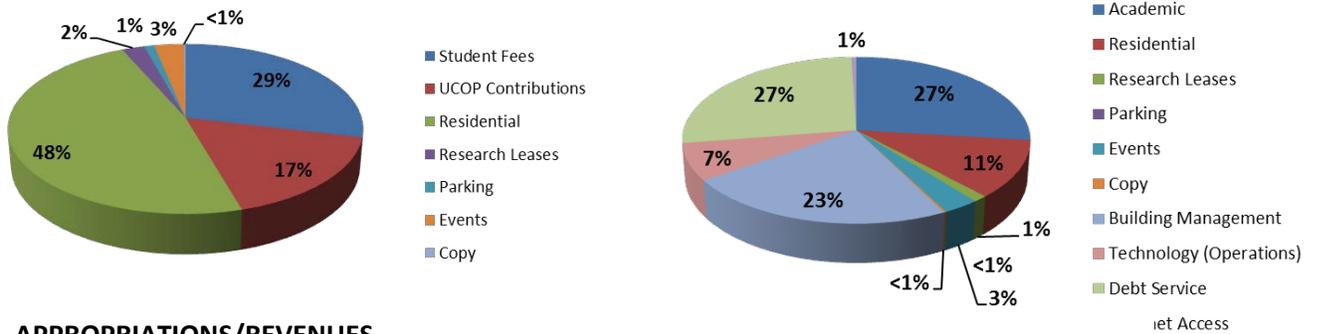
APPROPRIATIONS/REVENUES
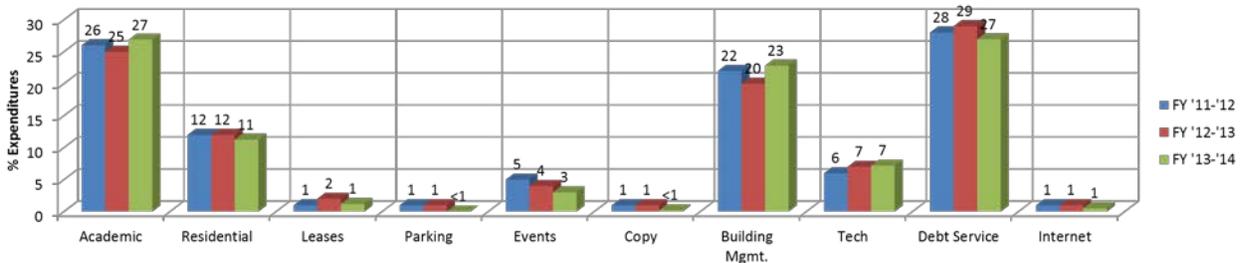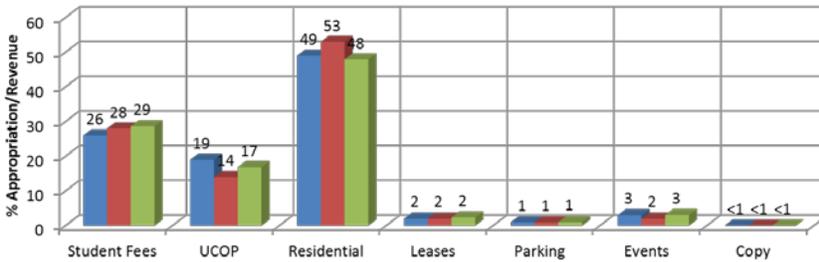
Facilities Matrix Recharge

The basic model for the financial structure of the UC Washington Center (UCDC) was outlined in the draft business plan prepared by Financial Management in the Office of the President before the opening of the current facility in 2001. The "Matrix" was based on a cost recovery system that formally allocates a share of the cost for services of centralized building, security, technology and utility costs among the Center's principal stakeholders. The principal stakeholders of UCDC include Residential, Parking, Academic, Research and the Office of Federal Governmental Relations (FGR). Allocations of the expense are expressed as a percentage share of cost of the budgets for building and for technology.

Building Operating Expenses	2014-2015	Residential	%	Parking	%	Academic	%	Research	%	FGR	%
Operating Expenses											
Building Management	$ 946,806	$ 577,551	61.0%	$ 9,468	1.0%	$ 265,106	28.0%	$ 39,766	4.2%	$ 54,915	5.8%
Security System & Security	$ 257,066	$ 185,087	72.0%	$ 12,853	5.0%	$ 33,419	13.0%	$ 10,797	4.2%	$ 14,910	5.8%
Cable/Satellite	$ 970	$ 786	81.0%	$ -	0.0%	$ 184	19.0%	$ -	0.0%	$ -	0.0%
Technology	$ 467,193	$ 30,368	6.5%	$ -	0.0%	$ 315,356	67.5%	$ 44,383	9.5%	$ 77,087	16.5%
Sub-total Operating Expenses	$ 1,672,035	$ 793,792		$ 22,321		$ 614,064		$ 94,946		$ 146,911	
Utilities											
Electric	$ 334,668	$ 240,961	72.0%	$ -	0.0%	$ 60,240	18.0%	$ 14,056	4.2%	$ 19,411	5.8%
Gas	$ 69,020	$ 49,694	72.0%	$ -	0.0%	$ 12,424	18.0%	$ 2,899	4.2%	$ 4,003	5.8%
Water/Sewer	$ 112,053	$ 96,366	86.0%	$ -	0.0%	$ 10,085	9.0%	$ 1,681	1.5%	$ 3,922	3.5%
Sub-Total Utilities	$ 515,741	$ 387,021		$ -		$ 82,749		$ 18,636		$ 27,336	

Notes
▪ Annual Transfer of Funds from Stakeholders
▪ Recharge of Expenses Perfromed Monthly (estimated annual expense)

Facilities Matrix for FY '14-'15

- ❖ Building Management – Building Management includes non-security costs associated with the master building management contract with Complete Building Services (CBS) and the operating costs of the Building Management unit. CBS provides building maintenance and custodial services. Percentage allocations for building management expenses are based on the assignable square feet occupied by each stakeholder.

- ❖ Security System & Security – Percentage allocations for security system & security expenses are based on assignable square feet occupied by each stakeholder modified by utilization of security services. The utilization of security services modifier is based on the average number of building access cards issued to a particular shareholder. As security services are provided 24 hours a day, seven days a week, 365 days a year, this methodology provides the best measure of activity and resources dedicated to providing security services to each stakeholder.

- ❖ Cable/Satellite – Percentage allocations for cable/satellite service are based on the number of TV outlets provided to a stakeholder. The residential portion of the Center is by far the biggest consumer of this service.

- ❖ Technology – Provides funding for the Information Services unit. Percentage allocations for technology are based on a series of time/motion studies.

- ❖ Utilities – UCDC utility expenses include electric, gas and water/sewer. The percentage allocations for each utility are determined based on assignable square feet occupied by each stakeholder modified by utilization. Not surprisingly the largest consumer of utilities is the residential program. Budget amounts for utilities are based on an analysis of trends in previous years as well as research on forecasted rates. If necessary, utility budgets are revised mid-year to account for unforeseen changes in utility costs and/or utilization. The principal stakeholders are charged actual utility expenses on a monthly basis.

The UCDC Student
Academic Year '13 – '14

UNIVERSITY OF CALIFORNIA, WASHINGTON CENTER
1608 Rhode Island Ave., NW • Washington, DC

INTRODUCTION

The information contained in this report was compiled by the Office of the Registrar of the University of California, Washington Center (UCDC) from data drawn from the UC Washington Center Student Information System as well as other sources. The UC system-wide academic program of the Center includes participants from Berkeley, Davis, Irvine, Los Angeles, Merced, Riverside, Santa Barbara, Santa Cruz and San Diego.

Information contained within the Student Information System is self-reported. Additionally, while some reporting such as gender is mandatory, other information (for instance, major) is not. To assist readers in assessing the value of the information provided a telltale indicator displaying the percentage of the student population that provided data is included at the bottom of right corner of appropriate pages (see example on left).

100

% Reporting

UC system-wide information is drawn from information provided by the University of California Office of the President's Information Technology Services, Business Intelligence & Reporting Unit and the system-wide Department of Student Affairs.

GENDER

## *Comparison to UC as a Whole for Academic Year 2013—2014*

Washington Center

Male
34%

Female
66%

University-wide

Unknown
<1%

Male
48%

Female
52%
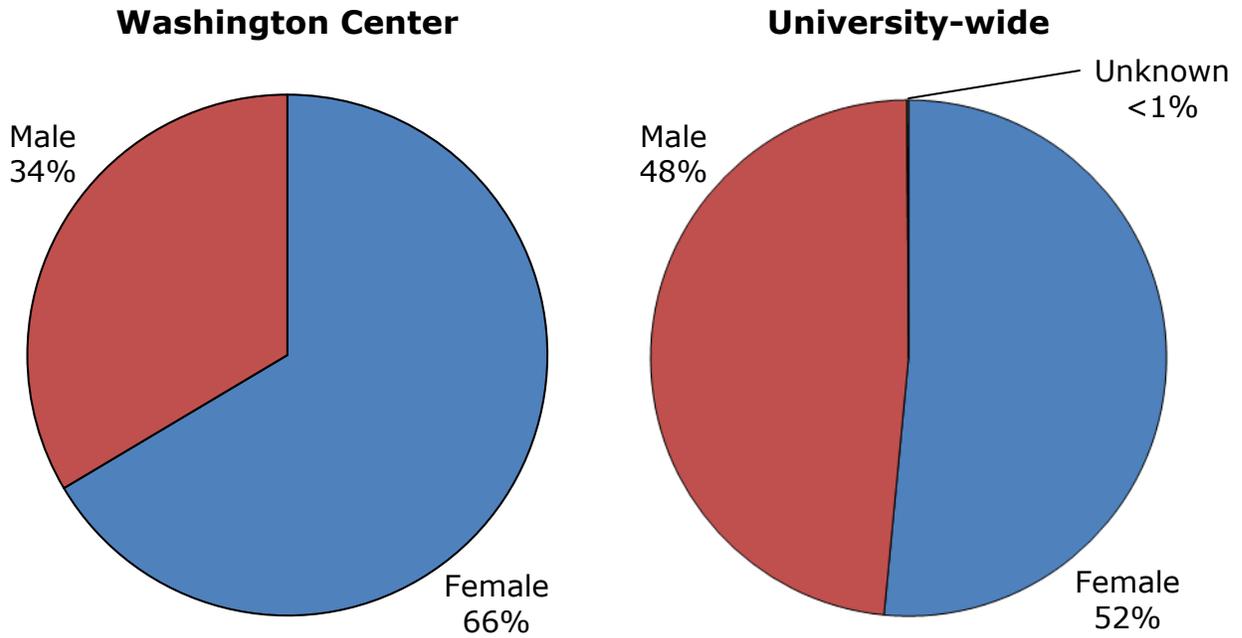
Comparison of gender at the Center over last 3 academic years

Male
38%

Female
62%

2011—2012

Male
34%

Female
66%

2012—2013

Male
34%

Female
66%

2013—2014

100

% Reporting
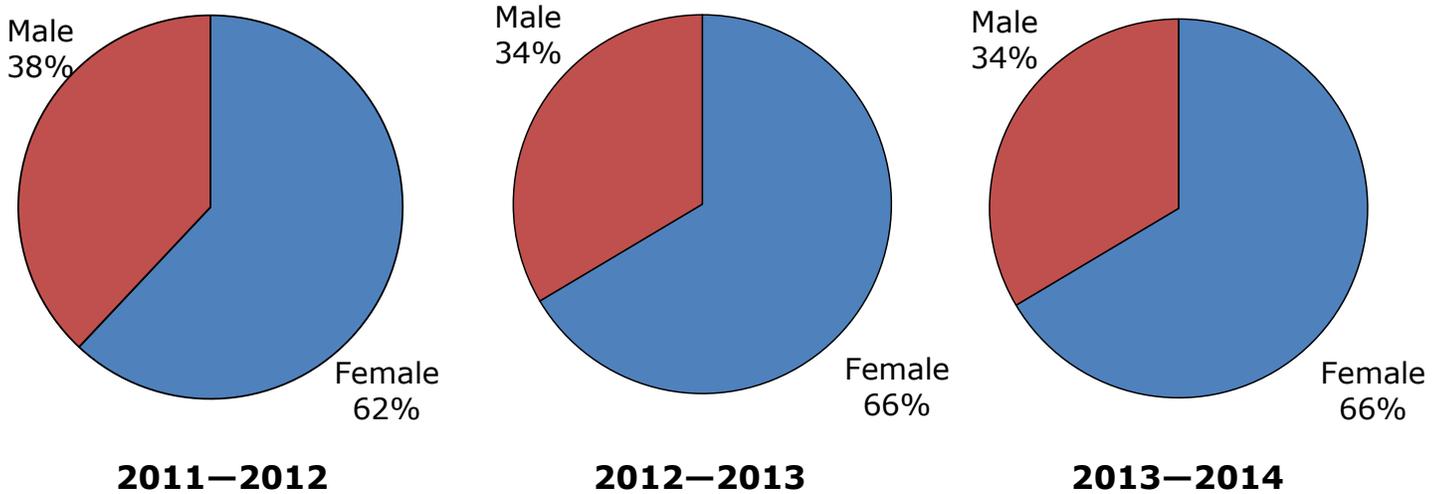
ETHNICITY

Comparison to UC as a Whole for Academic Year 2013—2014

Washington Center

<1%
2%
7%
8%
15%
2%
2%
4%
2%
3%
12%
13%
0%
30%

University-wide

1%
3%
10%
14%
5%
13%
4%
4%
4%
2%
4%
7%
29%
<1%
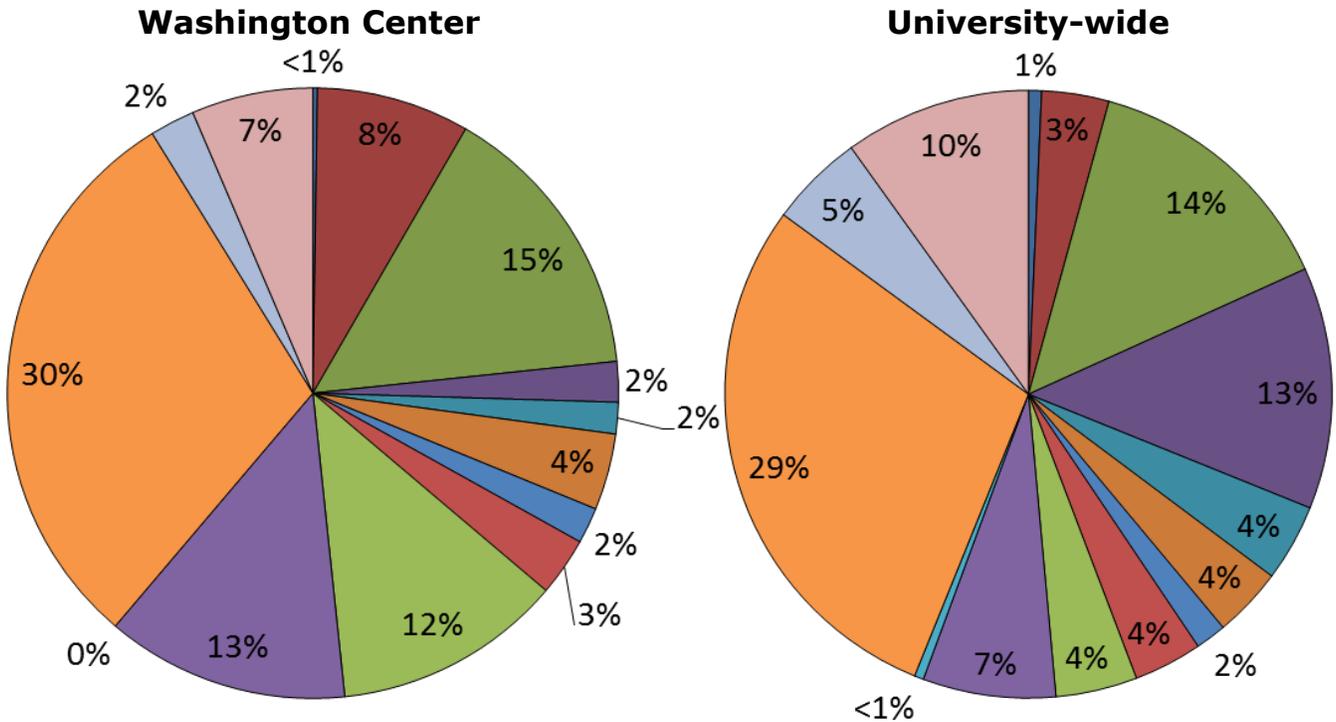
Comparison of ethnicity at the Center over last 3 academic years

2011—2012

2012—2013

2013—2014
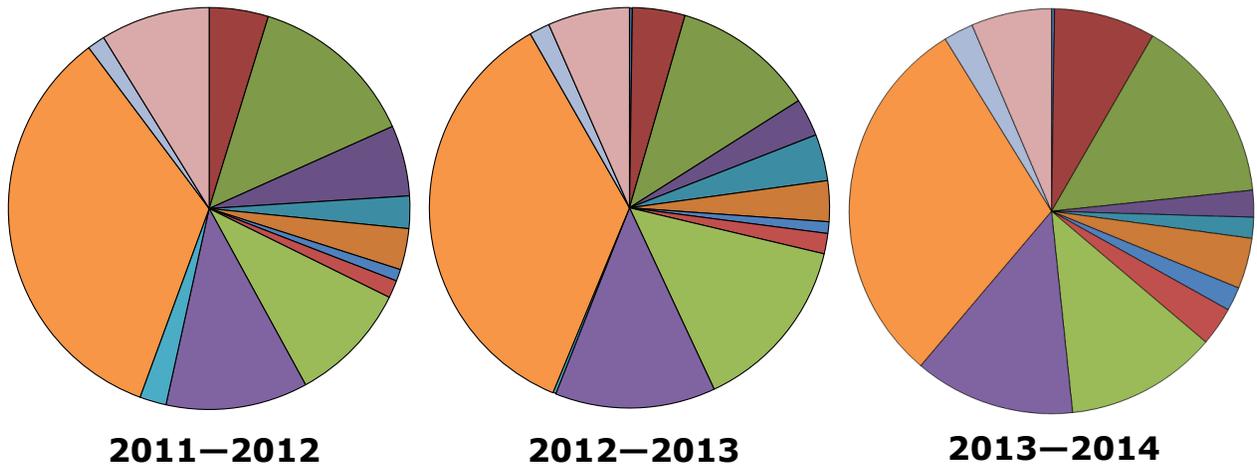
- ■ American Indian/Alaskan Native
- ■ Chinese/Chinese American
- ■ Japanese/Japanese American
- ■ Other Asian
- ■ Declined to State
- ■ Black/African American
- ■ East Indian/Pakistani
- ■ Korean/Korean American
- ■ Pacific Islanders/Micro/Polynesian
- ■ Other
- ■ Chicano/Mexican American
- ■ Fillipino American/Filipino
- ■ Latino/Other Spanish American
- ■ White/Caucasian

77

% Reporting

STUDENT AGE & ACADEMIC STATUS

The bulk of students enrolled in the Center's undergraduate academic program are upper division undergraduates.

Breakout of students 21 or older over the last 3 academic years

2011—2012

- Unknown 7%
- Under 21 11%
- Over 21 82%

2012—2013

- Unknown 1%
- Under 21 12%
- Over 21 87%

2013—2014

- Unknown <1%
- Under 21 12%
- Over 21 88%
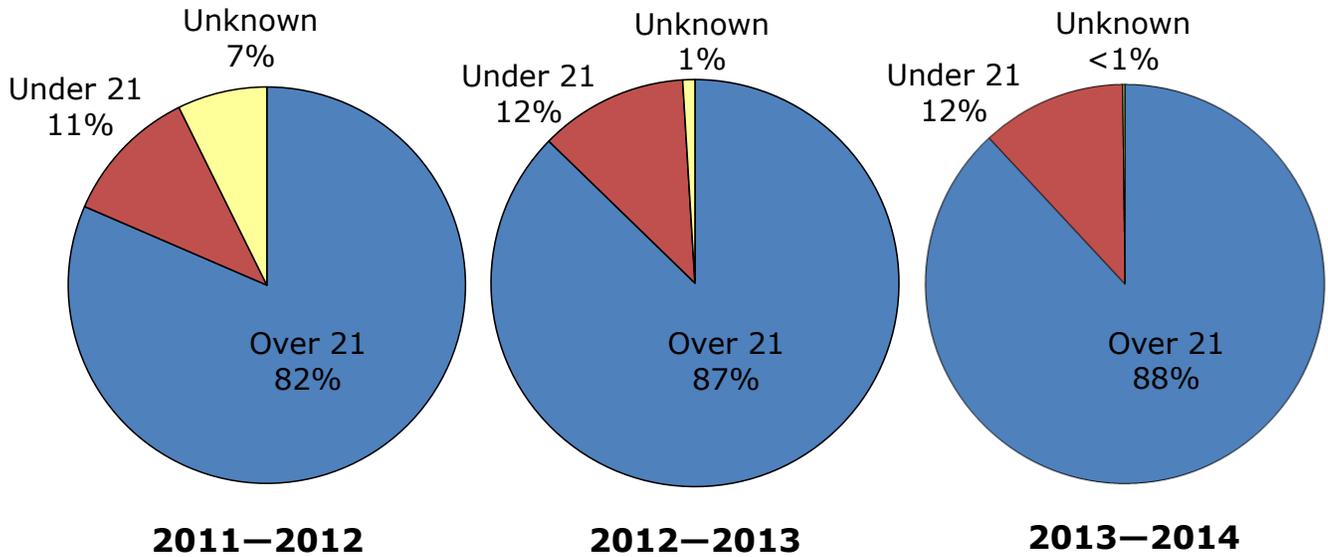
Breakout of academic status over the last 3 academic years

2011—2012

- Unknown 2%
- Sophomores 2%
- Graduating Seniors 21%
- Juniors 28%
- Seniors 45%

2012—2013

- Unknown <1%
- Sophomores 4%
- Graduating Seniors 20%
- Juniors 34%
- Seniors 42%

2013—2014

- Unknown <1%
- Sophomores 2%
- Graduating Seniors 24%
- Juniors 33%
- Seniors 41%
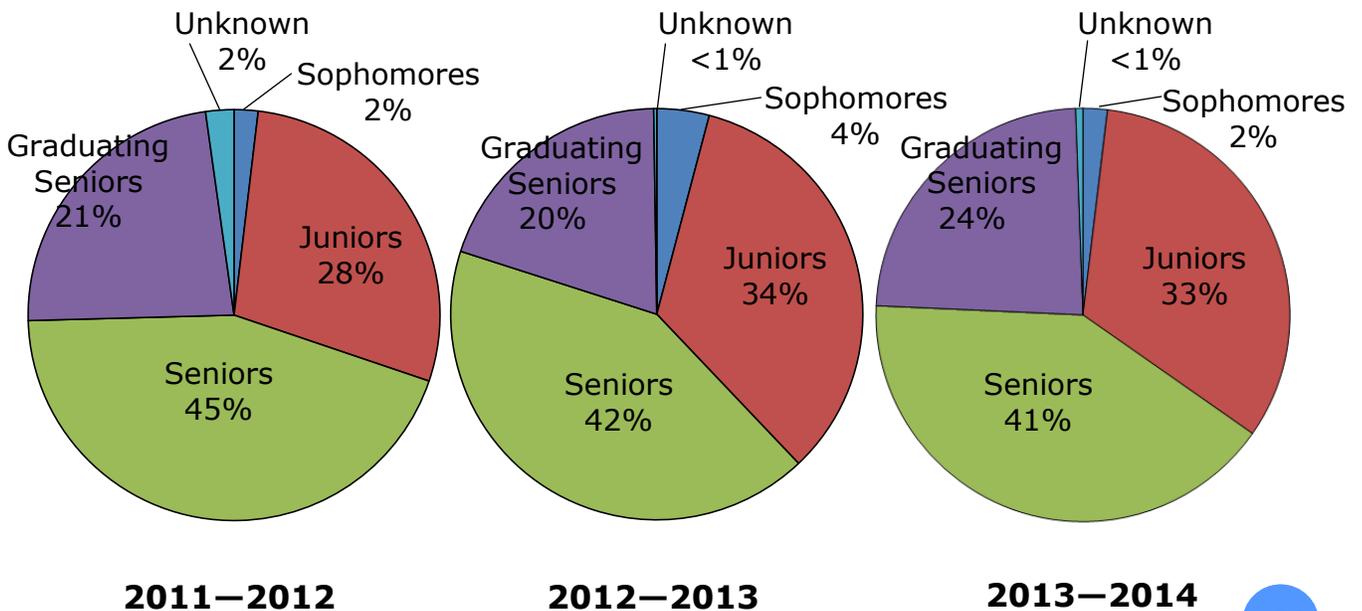
100
% Reporting

PARENTAL COLLEGE ATTENDANCE

Comparison to UC as a Whole for Academic Year 2013—2014

Washington Center

1st Generation in College
41%

Not 1st Generation in College
59%

University-wide

1st Generation in College
42%

Not 1st Generation in College
58%
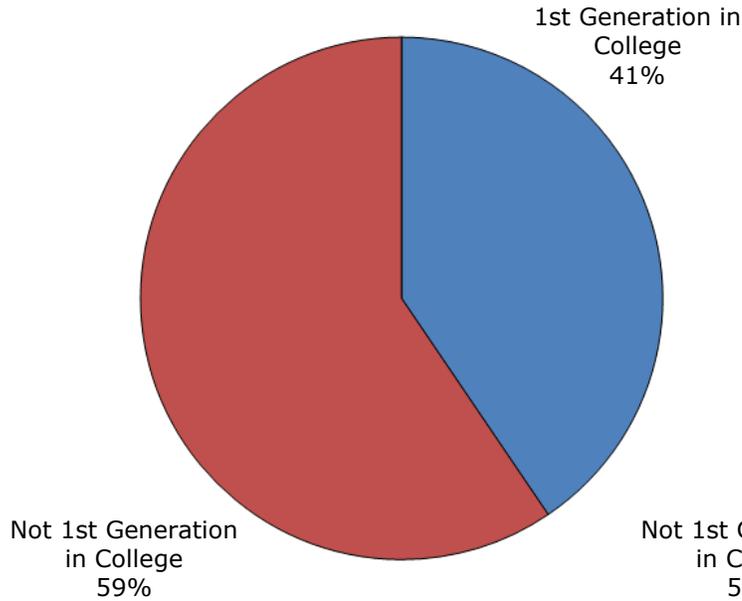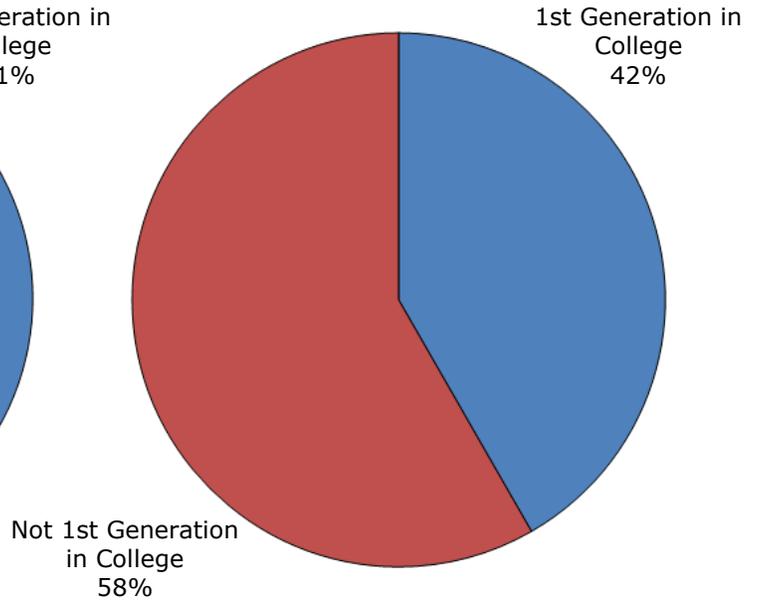
Comparison of parental college attendance at the Center for the last 3 academic years

1st Generation in College
37%

Not 1st Generation in College
63%

2011—2012

1st Generation in College
38%

Not 1st Generation in College
62%

2012—2013

1st Generation in College
41%

Not 1st Generation in College
59%

2013—2014

>99
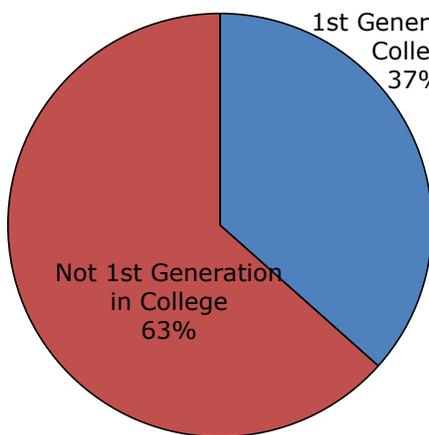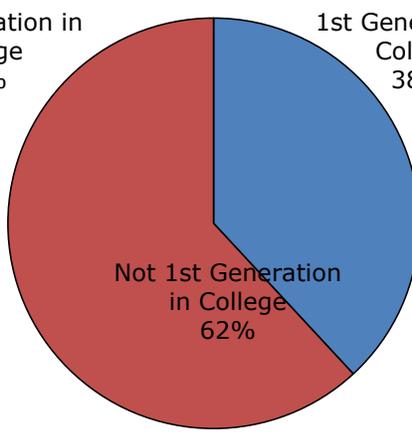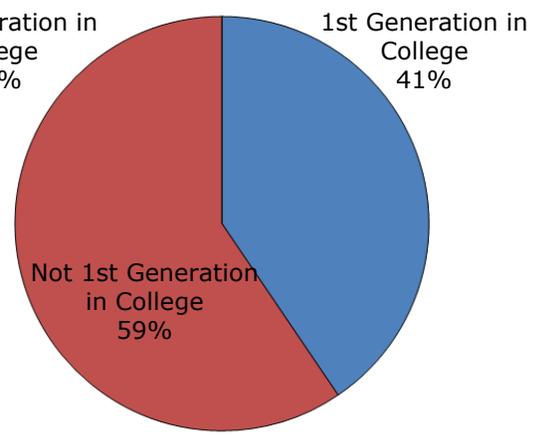
% Reporting

PARENTAL INCOME

Comparison to UC as a Whole for Academic Year 2013—2014

Washington Center

Combined Parental Income Under $40K
35%

Combined Parental Income Over $40K
65%

University-wide

Combined Parental Income Under $40K
35%

Combined Parental Income Over $40K
65%
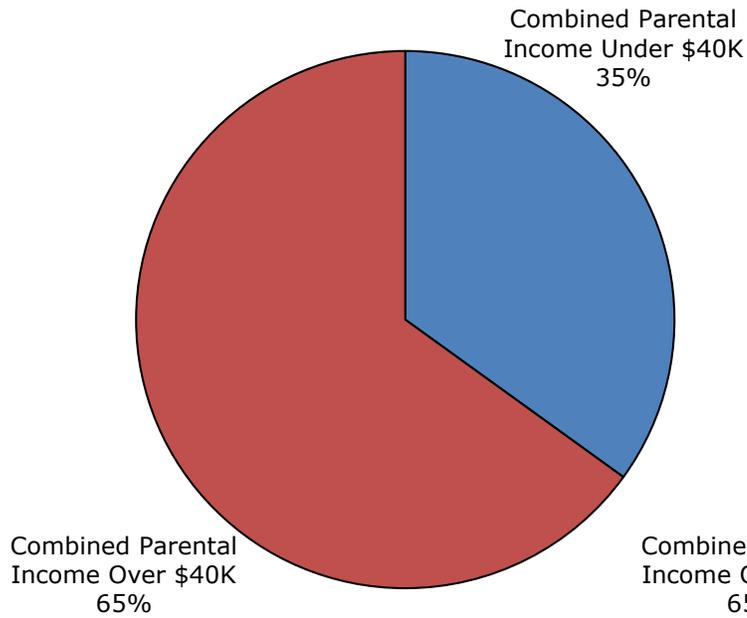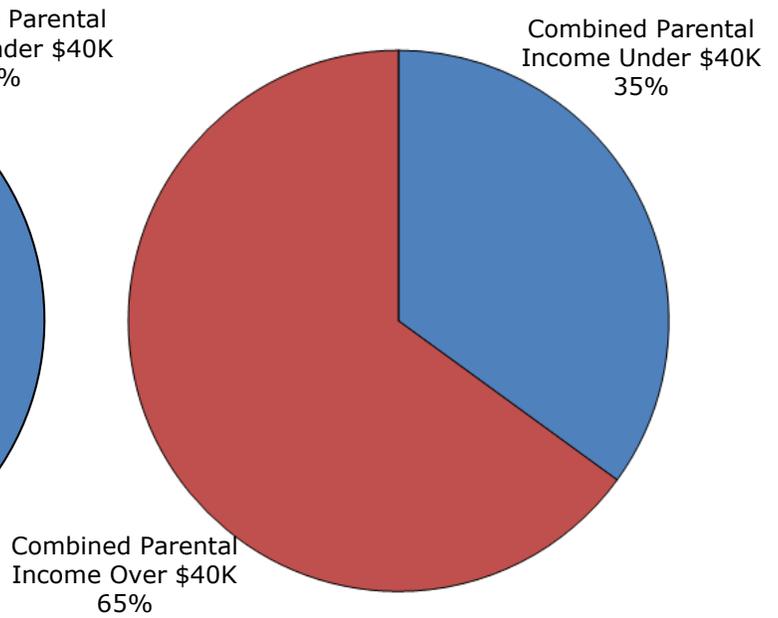
Comparison of combined parental income at the Center for the last 3 academic years

Combined Parental Income Under $40K
34%

Combined Parental Income Over $40K
66%

2011—2012

Combined Parental Income Under $40K
35%

Combined Parental Income Over $40K
65%

2012—2013

Combined Parental Income Under $40K
35%

Combined Parental Income Over $40K
65%
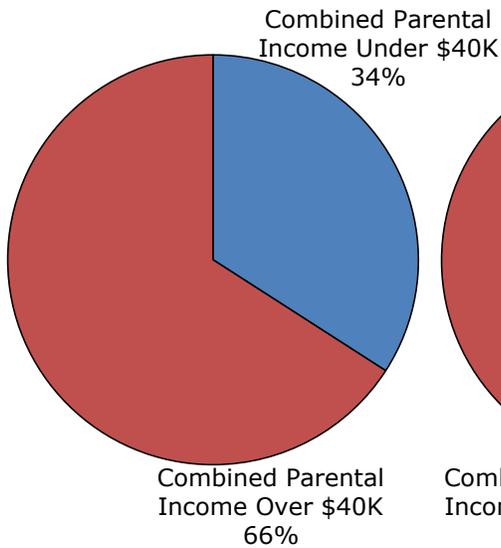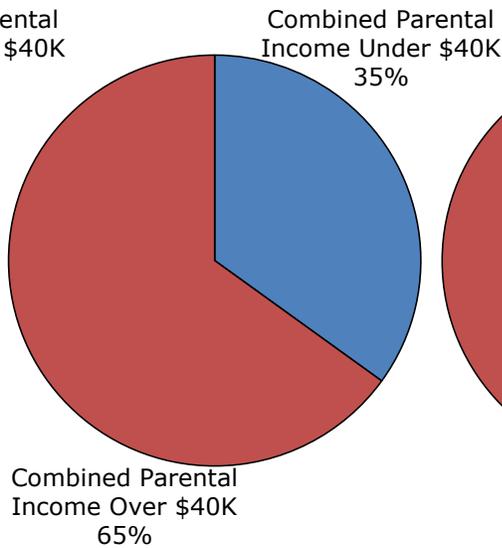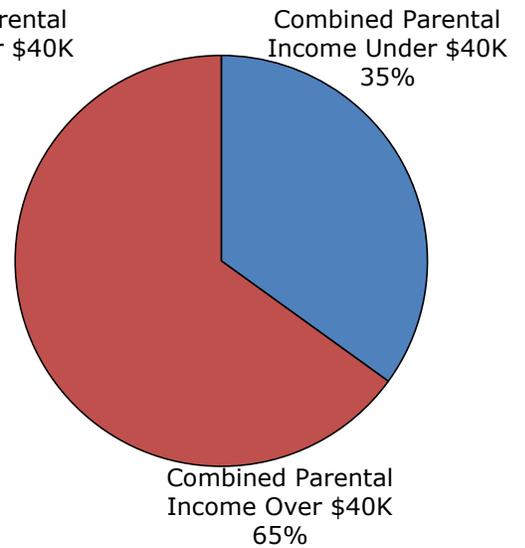
2013—2014

>99

% Reporting

AVERAGE GPA OF PROGRAM PARTICIPANTS

Average GPA information is tabulated from self-reported data drawn from the UCDC Student Information System.

Average center-wide GPA over the last 5 academic years

94
% Reporting

INTERNSHIPS

Academic Year 2013-2014

Pie chart categories:
- White House 2%
- Business/Accounting/Finance 2%
- State Gov't/District of Columbia 3%
- Think Tanks/Research 12%
- Art/Museums 10%
- Private Law Firms 3%
- Media/Public Relations 5%
- International Organizations 4%
- Advocacy Organizations 24%
- Federal Agencies 14%
- Campaigns/Political Consulting 2%
- Embassies 1%
- Congress 18%
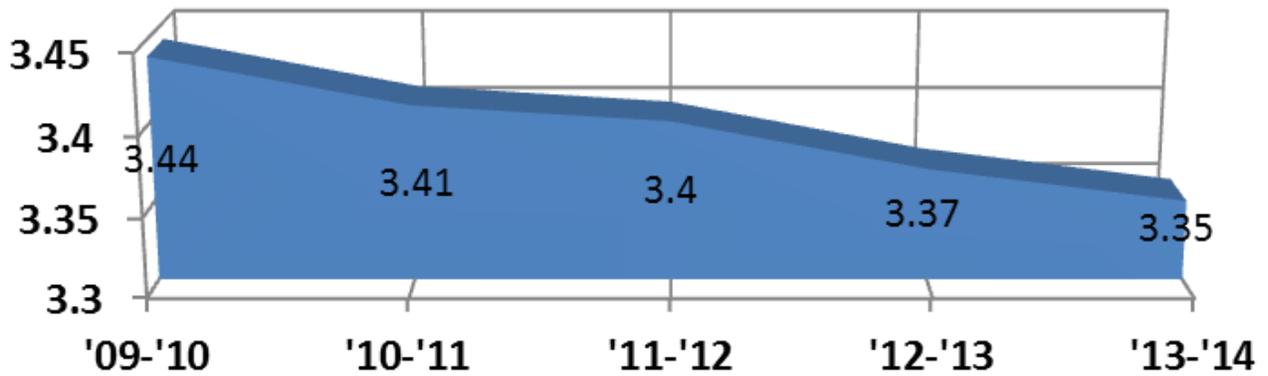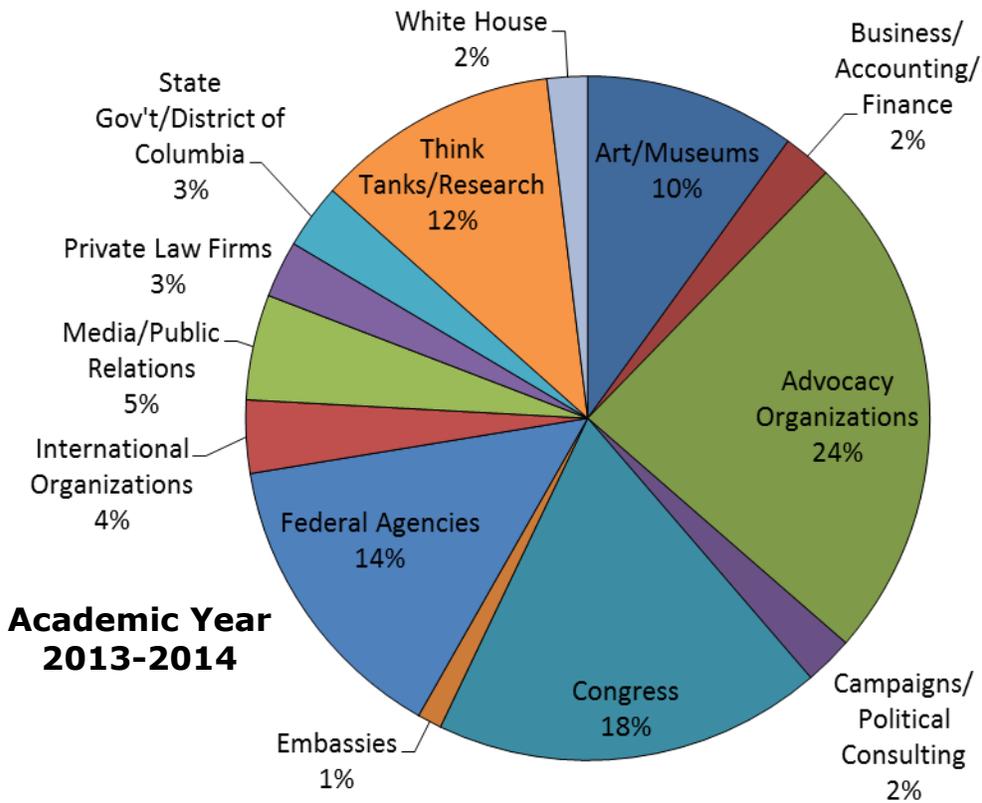
Comparison of internships at the Center over last 3 academic years
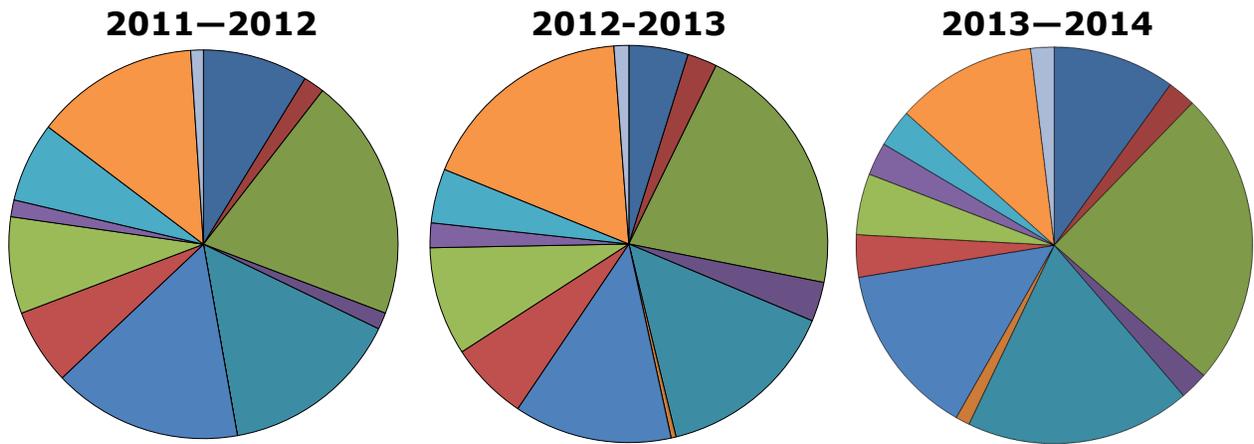
2011—2012   2012-2013   2013—2014

Legend:
- Art/Museums
- Business/Accounting/Finance
- Advocacy Organizations
- Campaigns/Political Consulting
- Congress
- Embassies
- Federal Agencies
- International Organizations
- Media/Public Relations
- Private Law Firms
- State Gov't/District of Columbia
- Think Tanks/Research
- White House

46

% Reporting

MAJORS

Biological Science 1%
Arch. & Engineering 1%
Ag. & Enviro. Sciences 1%
Social Sciences 13%
Arts & Humanities 6%
Communications 3%
Economics 8%
Political Science 43%
History 5%
International Relations 8%
Others 11%
Mathematics and Physical Sciences 0%

Academic Year 2013-2014
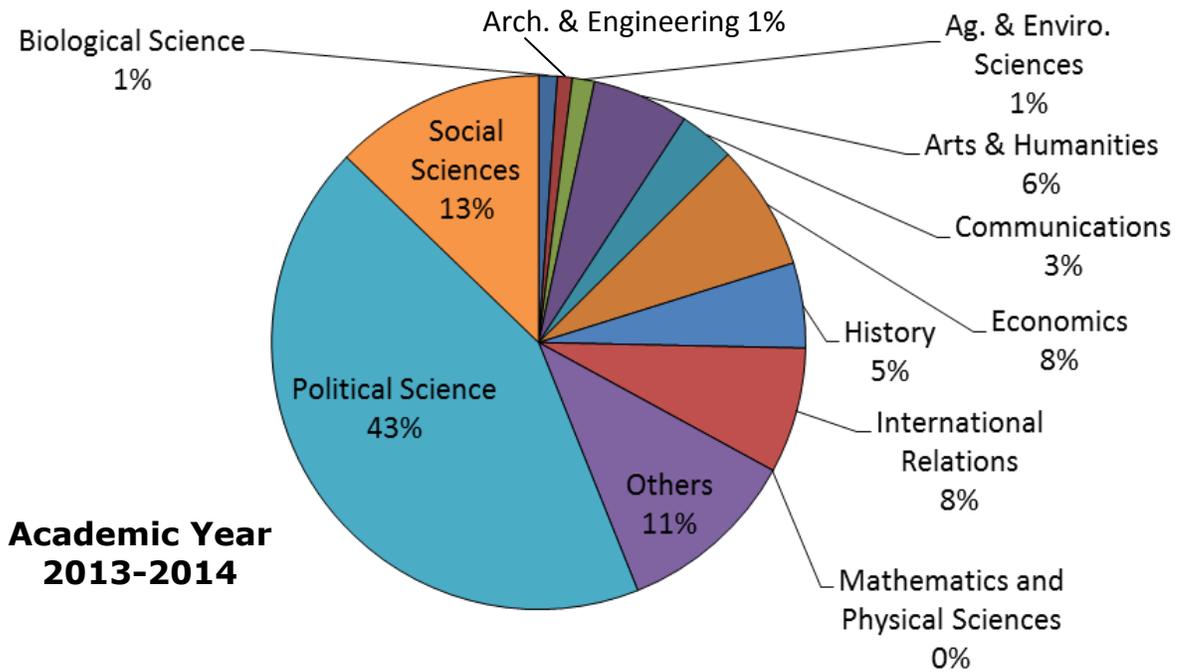
Comparison of majors at the Center over last 3 academic years

2011—2012

2012—2013

2013—2014

- ■ Biological Science
- ■ Architecture & Engineering
- ■ Agricultural & Environmental Sciences
- ■ Arts & Humanities
- ■ Communications
- ■ Economics
- ■ History
- ■ International Relations
- ■ Mathematics and Physical Sciences
- ■ Others
- ■ Political Science
- ■ Social Sciences
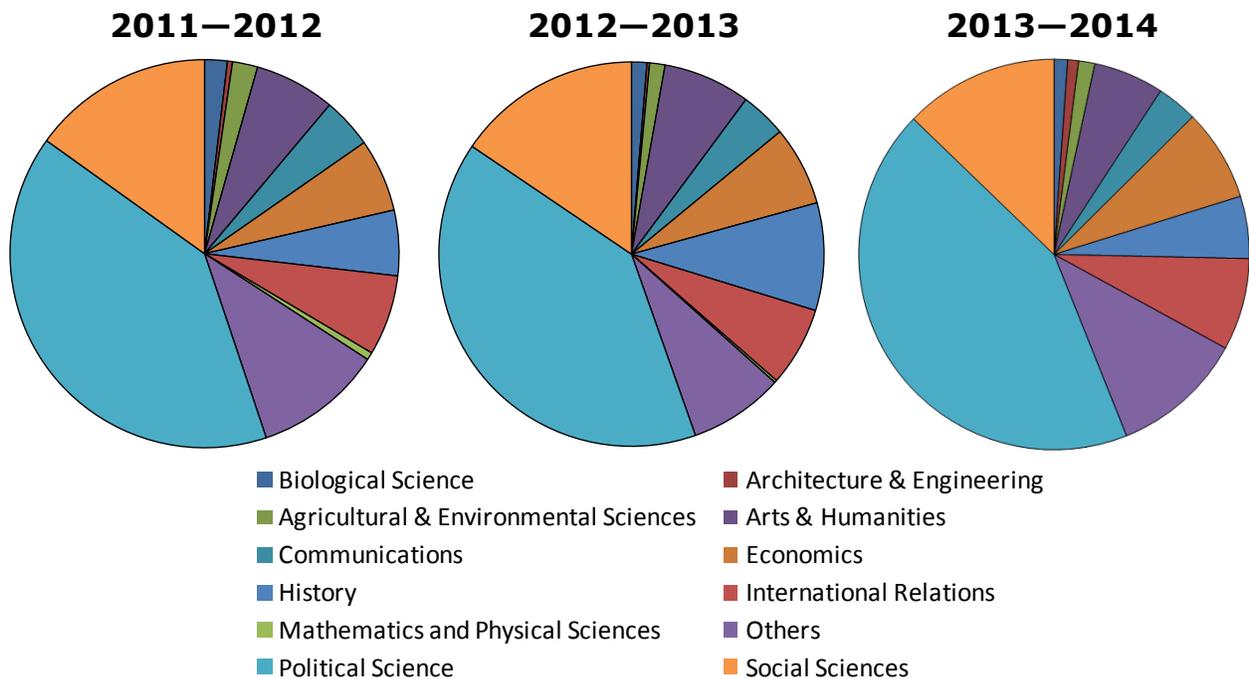
Notes:
● Agricultural and Environmental Sciences including Animal Physiology, Conservation, etc.
● Arts & Humanities include Cultural & Ethnic Studies, Fine & Performing Arts, Language, Liberal Studies, Literature, Rhetoric, Philosophy, etc.
● Biological Science includes Biology, Biochemistry, Bioengineering, Cell Biology, etc.
● Mathematics and Physical Sciences includes Chemistry, Chemical Engineering, Physics, etc.
● Others includes majors that are not readily classifiable into a larger discipline.
● Social Sciences include Anthropology, Criminology, Education, Geography, Psychology, Sociology, Social Policy, etc.

82
% Reporting

COURSE PARTICIPATION

Participation in Seminars: AY '12—'13 & '13—'14

Bar chart showing participation in seminars. Values (Unthemed, Themed):
- Fall '12: 80, 142
- Fall '13: 68, 118
- Winter '13: 82, 169
- Winter '14: 56, 136
- Spring '13: 68, 91
- Spring '14: 52, 82
- Total AY '12-'13: 230, 402
- Total AY '13-'14: 176, 336

Legend: ■ Unthemed ■ Themed
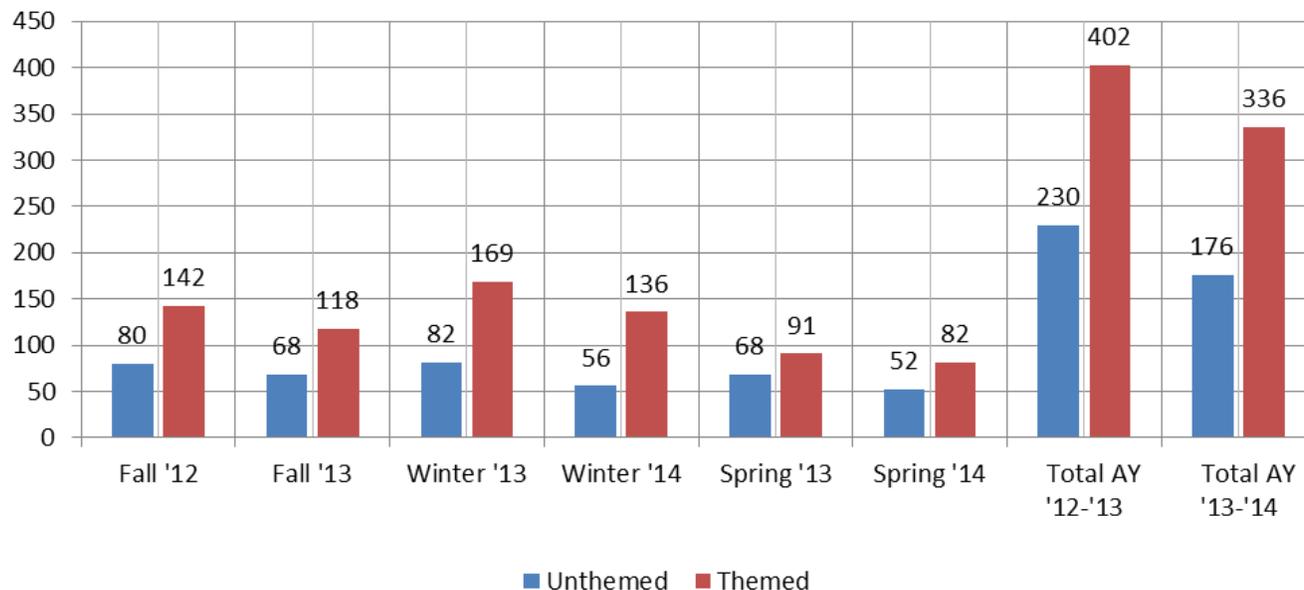
Participation in Electives: AY '12—'13 & '13—'14

Bar chart showing participation in electives:
- Fall '12: 148
- Fall '13: 132
- Winter '13: 140
- Winter '14: 151
- Spring '13: 96
- Spring '14: 95
- Total AY '12-'13: 384
- Total AY '13-'14: 378
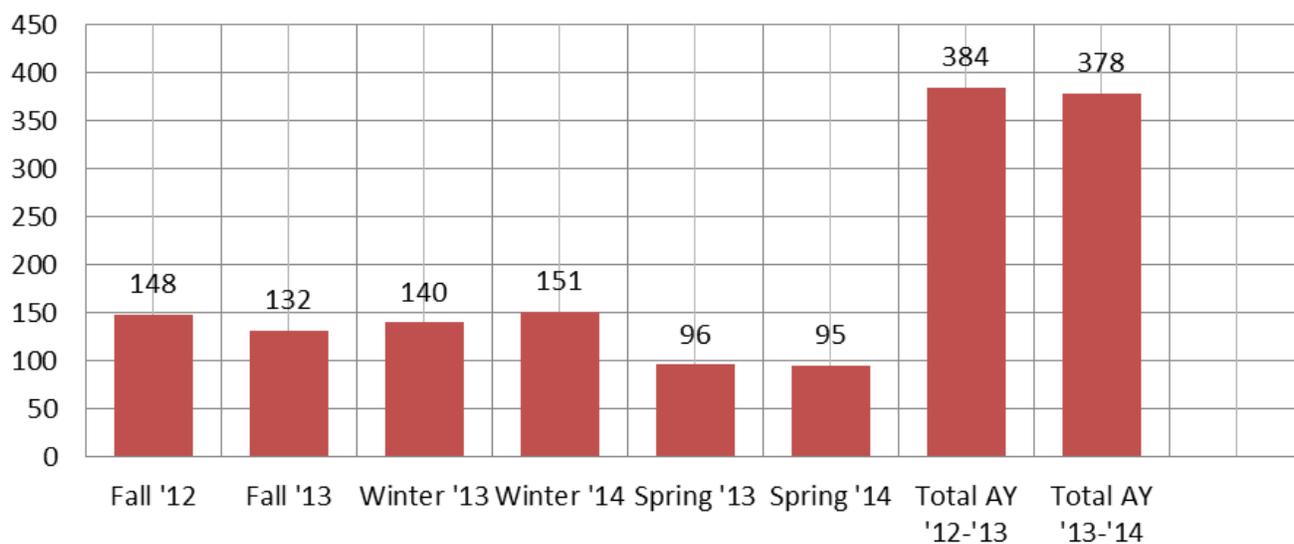
Notes:
Fall and Winter terms include quarter and semester participation for UC students. Spring is for quarter students only. Summer participation is reported elsewhere.
Semester students are required to take electives. Quarter students may opt out of taking an elective.