Residential Orientation
Welcome to the UC Washington Center

Fall Semester 2019
Presented By: Residential Life Team

What is this Orientation About?

- What you need to know right now
- Introductions
- Building Resources and Facilities
- Policies and Procedures
- Events and Activities
- Safety and Security
- Emergencies
- Receive your ID Card

Student Services Team

Mac Hamlett
Facilities & Housing
Manager
Mac.Hamlett@ucdc.edu
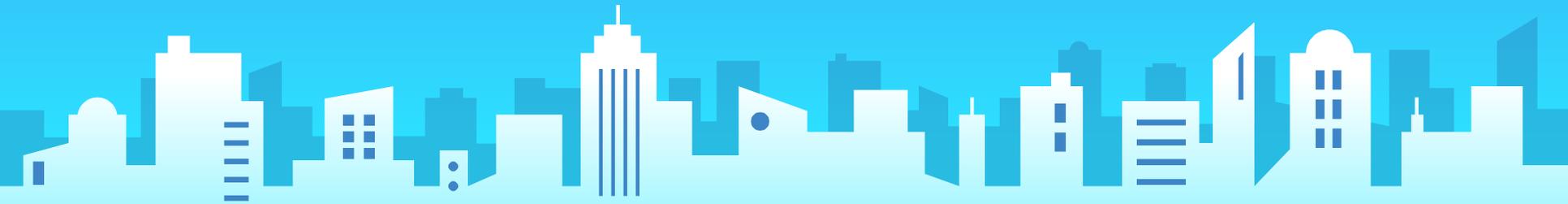He/him/his

Josh Brimmeier
Director of Student
Services
Josh.Brimmeier@ucdc.edu
He/him/his

Debbie Deas
Associate Director of
Student Services
Debbie.Deas@ucdc.edu
She/her/hers

Coordinators of Student Development（CSDs)

Young Chan Lim
YoungChan.Lim@ucdc.edu
He/him/his

Alisha Tesfalem
Alisha.Tesfalem@ucdc.edu
She/her/hers

Matt Klein
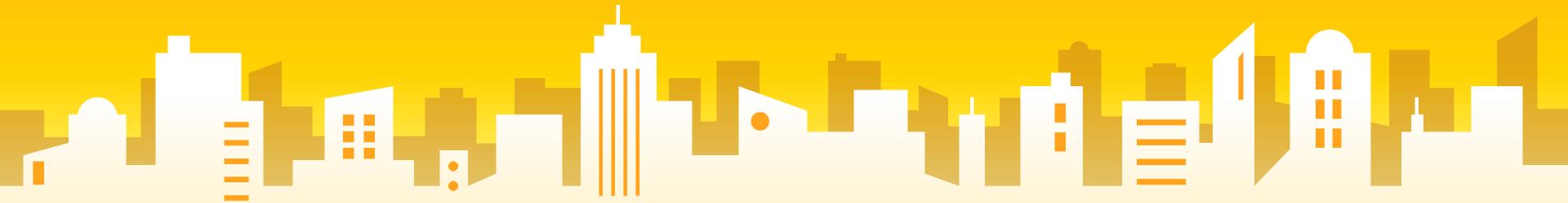Matthew.Klein@ucdc.edu
He/him/his

What's a CSD?

- Coordinator of Student Development (CSD)
- Fulltime, professional staff members
  - NOT an RA
- Resource Provider
- Programmer and Event Planner
- Conflict Resolver and Conduct Responder

202-415-9275

Emergency Line
No Texts Please!
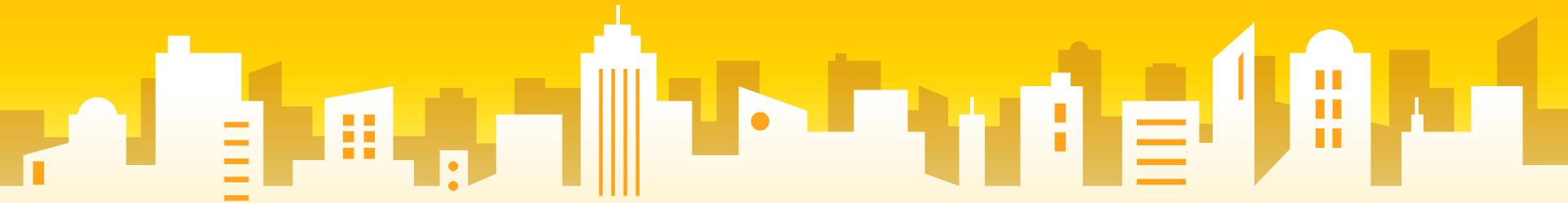
ICEBREAKER!!

Name
Year in School
Major
Home Campus
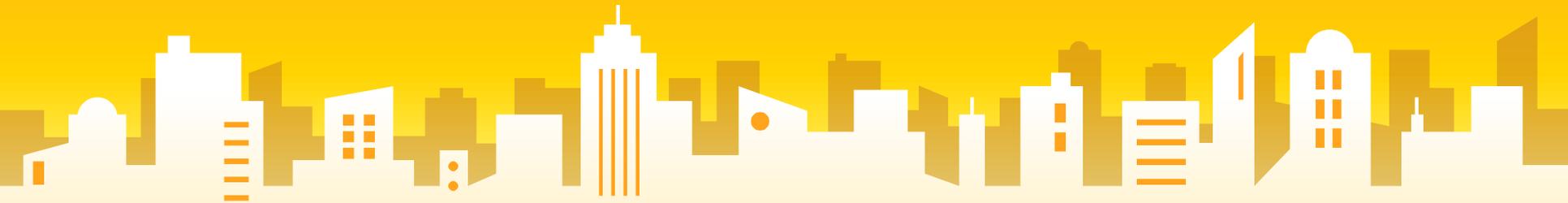Internship Location/Preferred Field of Study
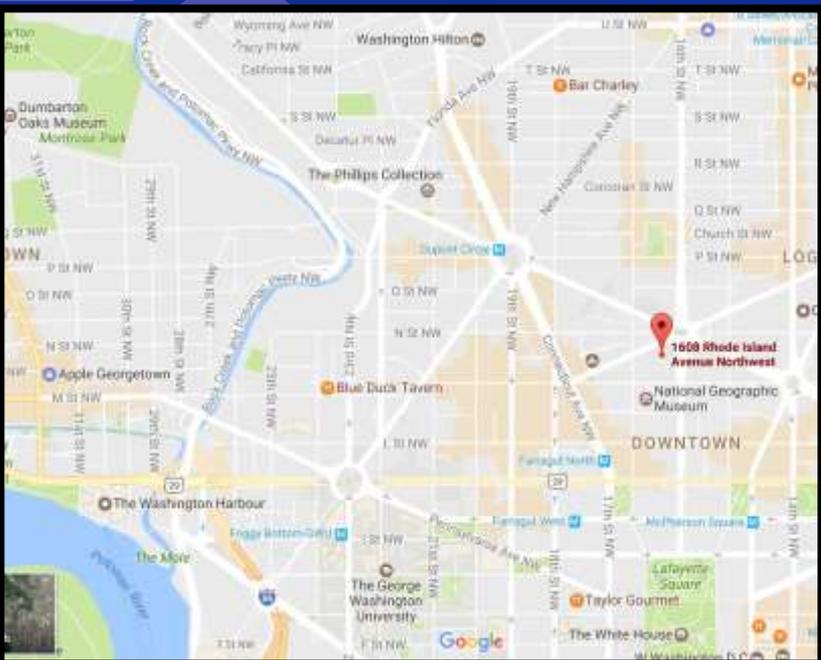What you hope to get out of your DC experience

Important Note

This orientation is to introduce you to UCDC.
Be sure to read all residential policies on our website, as you are responsible for all of the information.
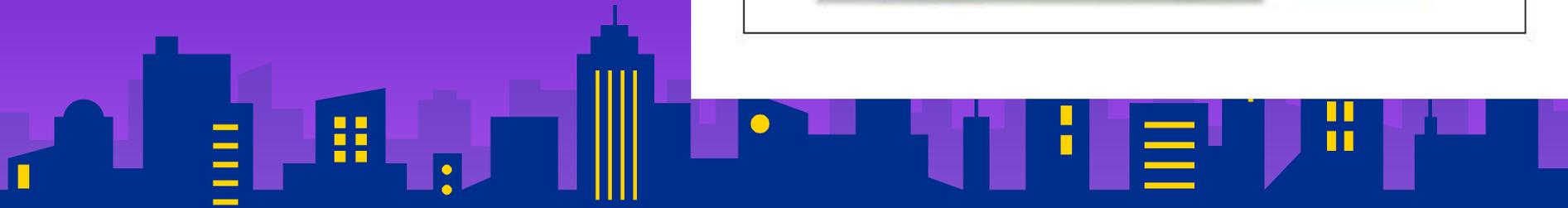
Facility

Floors 4 – 11
(Residential)

Floor 3 (Academic)

Floor 2 (FUB/Research/Data Center)

Floor 1 (Public/Events/Art Gallery)

Floors P1 & P2
(Underground Parking)

1608 Rhode Island Ave., NW

Residential Life Office Hours
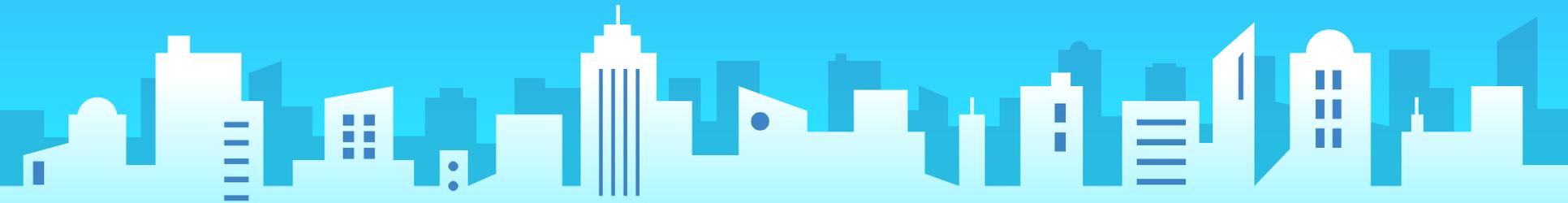
Monday – Friday

10 AM – 10 PM

Closed on Holidays

Wednesdays: Closed 4 PM– 6 PM for Staff Meeting

Saturday – Sunday

6 PM – 10 PM

Housekeeping

Cleaning Schedule
Monday: floors 4/5

Tuesday: floors 6/7

Wednesday: floors 8/9

Thursday: floors 10/11

- <u>Clear the bathroom counter and shower area the day of cleaning!!!</u>
- Includes bathroom, kitchen floor, vacuum living room
- Check your cleaning form if you have questions
- Cannot opt out of this services without permission from Director of Student Services
- Trash and recycling should be emptied throughout the week in the trash room
- Environmental Health and Safety Checks will occur throughout the term

Avenue C

- Unstaffed Market located on 4th floor
- Closes Friday and Saturday at 10:30 PM and reopens the following morning at 10:00 AM. Open 24 hours Sunday-Thursday
- Camera Monitored
- Penalty for theft: minimum $150 fine and purchasing the items stolen

What's in My Apartment?

- Apartment Inventory Form: Due by next Monday at 10 PM to ResLife on the 4th floor
- Pots and Pans: located underneath stove in pull-out drawer
- Additional items can be checked out from ResLife
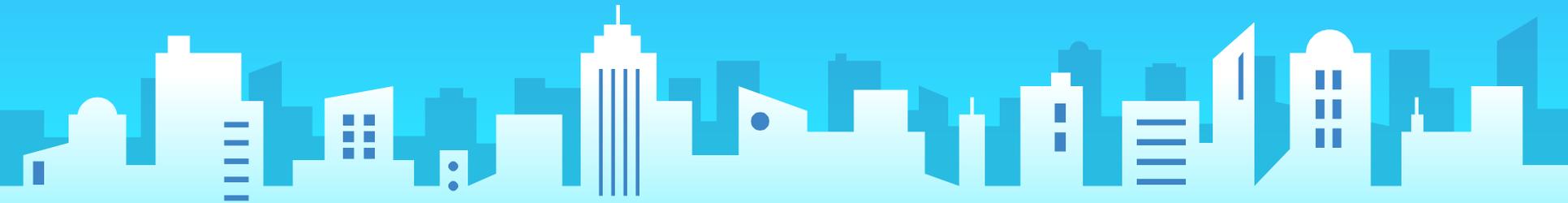
Mental Health Resources

- Provided by Parkhurst Associates
- In building for walk-ins Thursdays and Fridays from 5 PM – 8 PM in Room 359 (see signs in elevators as there may be minor variations)
- Trained and educated with special attention to cultural competency
- Hours are available at office near Dupont Circle with other staff members based on their availability
- Appointments available: 866-551-1456
- Email: ucdccounseling@gmail.com

PA
Parkhurst Associates
Mental Health Services
Help is in the neighborhood

Sexual Misconduct and Title IX

- Title IX is a law prohibiting discrimination based on sex in any educational program or activity receiving federal funds
- Includes sexual violence, sexual harassment, dating violence, domestic violence, and stalking
- Reports can be made to any UCDC Staff/Faculty
  - Mandatory Reporters
- Filing a report ≠ an investigation
- We will work with you to give you available reporting options, medical help, and other resources to ensure that you're safe and supported

Sexual Misconduct Resources

- UCDC Title IX Officers
  - On-Site: Josh Brimmeier
  - UCOP: John Sims
- Home Campus Title IX Officer
- Confidential Resources
  - Counseling Services – Parkhurst Associates
  - DC Rape Crisis Center
    - 24-hr hotline: 202-333-7273
    - Free counseling services for all sexual misconduct issues
    - Local network, including the Washington Hospital Center for free medical care and forensic exam
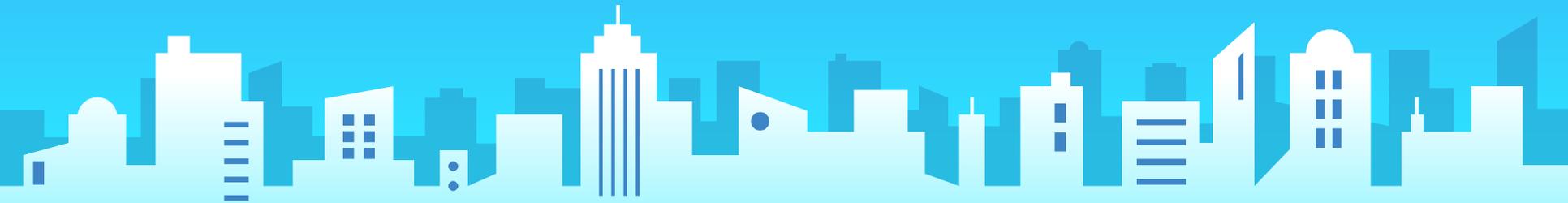
Conduct Violations

Student Conduct

- Violations sent to home campuses
- UC campuses: 7 years on your record
- Failure to pay fines or replacement costs may result in a freeze on your campus account (i.e. transcripts, class registration, diplomas)
- Removal from housing = Removal from academic program

Most Commonly Violated Policies

- Alcohol
- Controlled Substances
- Quiet Hours
- Identification/Security/Keys
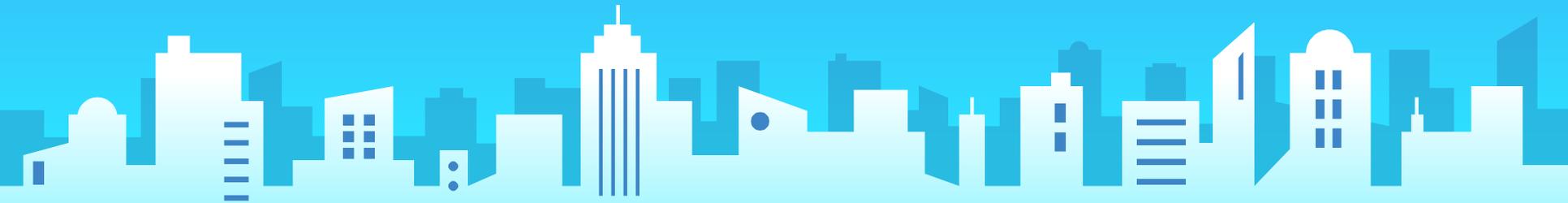- Fire Safety
- Theft
- Failure to Comply
- Deadbolted Doors

Alcohol Consumption

21+ years old: *Responsible drinking allowed (without other conduct violations)*

Under 21: *no drinking, responsible or otherwise*

Open Container Law: *no alcohol in public spaces…basically anywhere outside of your room*

Alcohol Volume: *kegs, 24+ packs, handles, etc. Empty alcohol containers = consumed alcohol*

Common Violations

Quiet Hours

- Sunday – Thursday
  11:00 PM – 8:00 AM
- Friday and Saturday
  1:00 AM – 10:00 AM

24/7 Courtesy Hours

Controlled Substances

- Prescriptions
- Street drugs
- Smoke-free campus
- Marijuana

Common Violations

Fire Safety
- Smoke Detectors
  - Covering
  - Disconnecting

Failure to Comply
- Staff
- Security

Theft
- Avenue C
- Catered Events

Damage

Deadbolting

Safety and Security

- Identification
  - Present ID to Security EVERY time you enter the building
  - Failure to Show ID
    - 1st offense: $5 charge
    - 2nd offense: $10 charge
    - 3rd offense: $15 charge
    - 4th offense: $20 charge and judicial hearing

- Keys: sharing/borrowing, lock-outs and 15 minute keys, guests

- Cameras

- Security Desk is Open 24/7
  - Guest Check-Ins
  - Lost and Found
  - Check Out Carts and Vacuums

Guest Visitation Policy

Make sure to read entire policy before having any guests stay with you
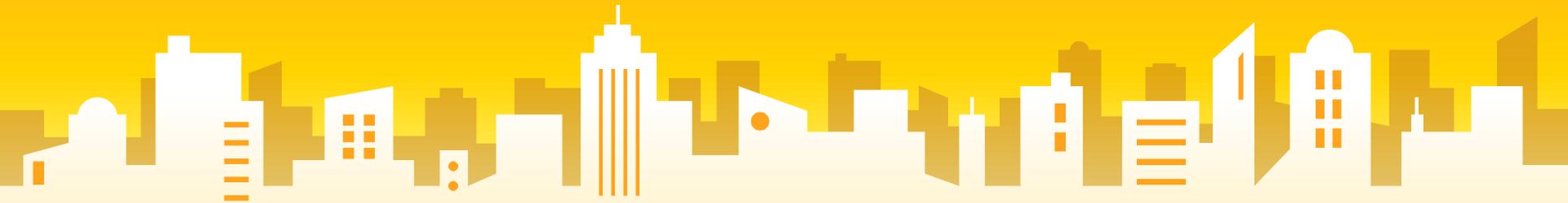
Step 1: Apartment Agreement Form

- NO GUESTS until Monday, September 2 at 2:00 PM.
- Apartment Agreement Form due BEFORE any guests are allowed (located in your mailbox)
- Please fill in every blank and circle all choices.
- All roommates need to sign before it can be turned in
- Do not use words like "anytime" or "whenever"
- If it is not descriptive enough, it will be given it back to you!
- Turn in to res life desk on the 4th floor

Step 2: Prior to Arrival

1. Maximum length of stay: 7 nights total (in 21 day period)
2. No more than 2 overnight guests per apartment per night
3. Check in your guest(s) with security
4. Questions regarding guest policy should be submitted to Matthew.Klein@ucdc.edu

Roommate Conflicts and Mediation

You are able to contact CSDs for roommate mediation, or for some helpful tips on how to talk to roommates about issues in the apartment.

Moving residents to new rooms happens very rarely, as there is limited space to move people in the building.
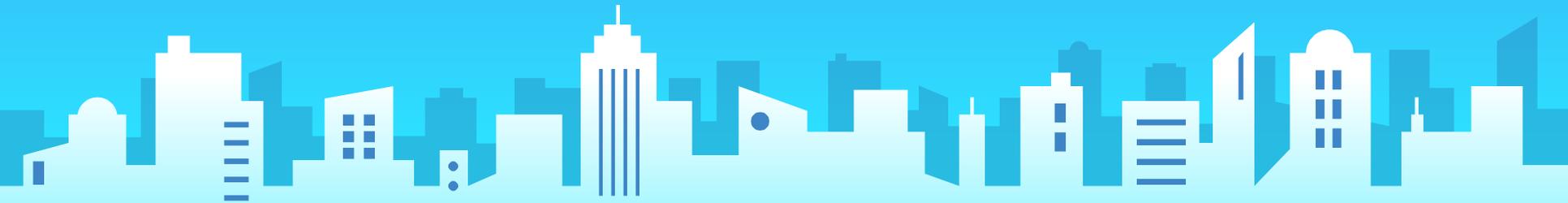
Fire Safety

DO NOT TAMPER WITH THE SPRINKLER HEADS

- If you burn your dinner, popcorn, etc. use the fan above the stove to ventilate and do not prop your apartment door open
  - Horizontal system
- Evacuate when you hear the alarm
- We highly recommend renter's insurance

Bed Bugs

- How to tell if you have them?
- Already checked
- Mattress cover
- You submit a work order

Work Orders

Maintenance

- Maintenance entering apartment:
    - Monday-Friday starting at 9 AM
- Residential Life and Security CANNOT submit work orders for you
- Priority Work Orders based on safety and health
- Need to be on UCDC wifi to submit a work order
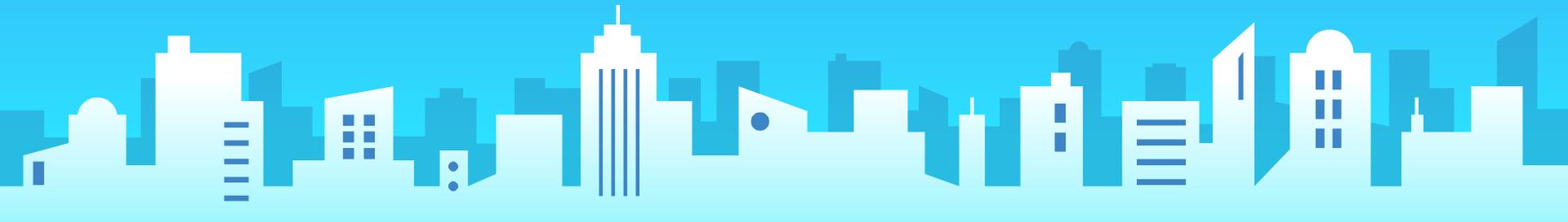
Emergency Line

- Water pouring out of ceiling
- Water leaking from window
- Medical emergency
- Physical altercation

Work Order

- Toilet clogged
- Chair broken
- Oven not working

Fall Semester Welcome Week Events

GAME NIGHT & SOCIALIZE

Tuesday, August 27th at 9PM
At the Terrace
Food will be provided

DONUT KNOW THE METRO?

TUESDAY, AUGUST 27
8AM @ LOBBY

LEARN HOW TO BE AN EXPERT COMMUTER IN DC

DONUTS PROVIDED

EMAIL QUESTIONS TO YOUNGCHAN.LIM@UCDC.EDU

ENVISION YOUR VISION

Free Event

Light Food will be provided

FRIDAY, AUGUST 30TH AT 8PM AT LOBBY

Do you have goals in mind that you want to come to fruition? Come join us and create a vision board to manifest your life desires.

Monuments by Moonlight

Saturda,y August 31 at 8:00 pm

Join CSD Matt on a walking tour of DC's most iconic monuments and memorials in their most beautiful form: at night.
We will be grouping up in the Auditorium and taking Ubers to the World War II Memorial (est. cost is $5.00 per person roundtrip), so if you would prefer to meet us there at 8:45 PM you can.
Total tour route is approximately 2 miles.

Diversity and Inclusion

Real Talk Series (Wednesdays)
Rainbow Roundtable (First Monday of each month)
Navigating Diversity in DC on September 25

Field Trips

Six Flags Field Trip
Saturday, October 5
11:00 AM – 6:00 PM
Tickets: $25
Rideshare: ~$15
ucdc.edu/reslife-events

PHILADELPHIA PHIELD TRIP
SATURDAY, OCTOBER 26

$50
register & check itinerary at
ucdc.edu/reslife-events

MEET IN LOBBY AT 6:30AM
RETURN TO UCDC ~9PM

SATURDAY, NOVEMBER 2ND
11 AM
MEET IN LOBBY
NO SIGN-UP NECESSARY
<<bring your metro card>>
ARLINGTON NATIONAL CEMETERY
famous gravesites
monuments and memorials
changing of the guard

Registration Begins: Wednesday, September 25 at 9:00 PM

Other Events with Advance Registration

NPR Tour
Wednesday, October 16
8:30 AM - 12:00 PM
ucdc.edu/reslife-events
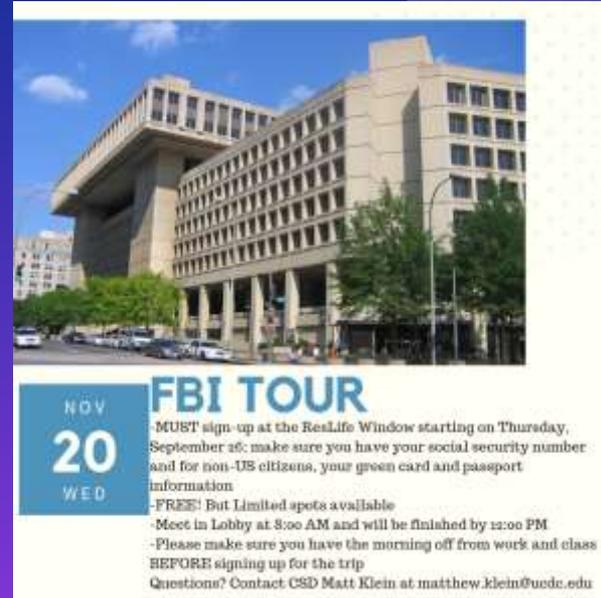
NOV 20 WED

FBI TOUR
-MUST sign-up at the ResLife Window starting on Thursday, September 26: make sure you have your social security number and for non-US citizens, your green card and passport information
-FREE! But Limited spots available
-Meet in Lobby at 8:00 AM and will be finished by 12:00 PM
-Please make sure you have the morning off from work and class BEFORE signing up for the trip
Questions? Contact CSD Matt Klein at matthew.klein@ucdc.edu

Registration Begins: Thursday, September 26 at 8:00 PM

Other Events with Advance Registration

SATURDAY, 11/9

SPY MUSEUM

11:15 am in Lobby

11/17 Sunday   11:30AM in lobby

NEWSEUM

7-story museum | evolution of communication |
Pulitzer Prize Gallery | FBI | Berlin Wall | Civil Rights
Movement | 9/11 | Pictures of the Year

Admission is FREE with us! (usually $30)
Register at ucdc.edu/reslife-events

Registration Begins: Thursday, September 26 at 8:00 PM

Events Publicity

- UCDC Facebook Group
  - Closed Group
  - Email Debbie.Deas@ucdc.edu if you are having trouble being added to the group (include your FB name and SIS name)
- Bulletin Board Posts
- Monday Newsletter to Your Email
  - Updates from across UCDC
  - Very important that you read it each week!
- Programming Calendar in your Welcome Packet

Apply to be a UCDC Student Worker

- Events and Alumni (must be available Wednesday evenings after 6:00 PM)
- Residential Life (must be available Monday evenings after 6:00 PM)
- Salary: $13/hour up to 5 hours/week
- Submit your resume to **matthew.klein@ucdc.edu** by Friday, August 30.
  - Please clarify which position(s) you are applying for
  - No interviews
  - General Duties: working different UCDC events, serving food, special projects as assigned
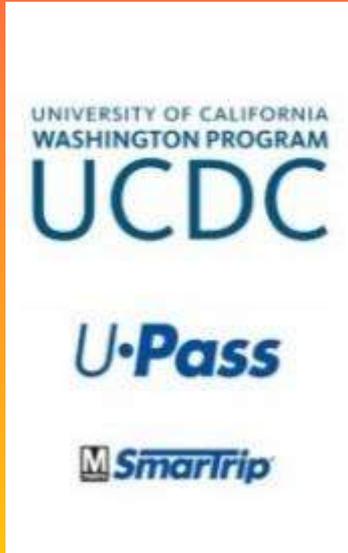
Options for Navigating the City
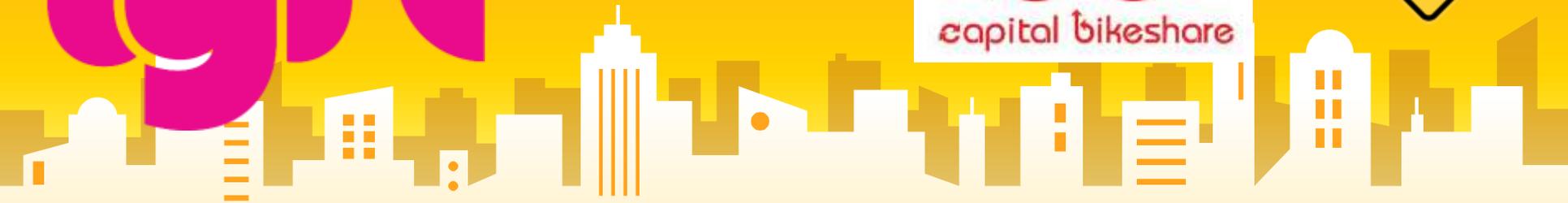
UPASS

UPass® ("University Pass") is a discounted fare medium offering unlimited bus and rail rides on Metro to full-time undergraduate and graduate students throughout the academic year.

UPass® is currently priced at $1 a day. UCDC is paying that for you this term.

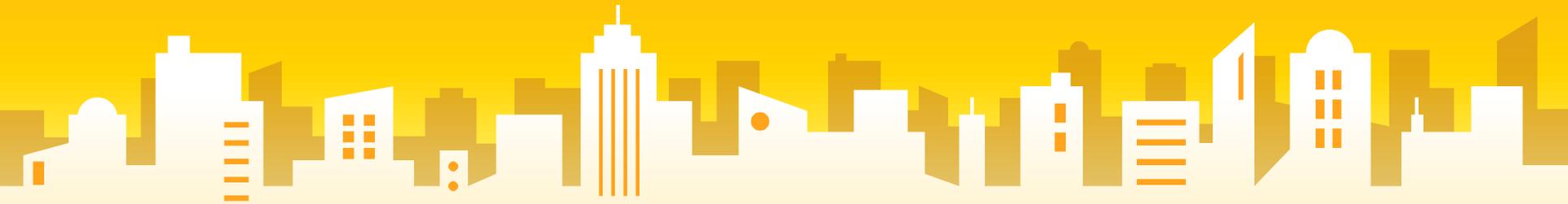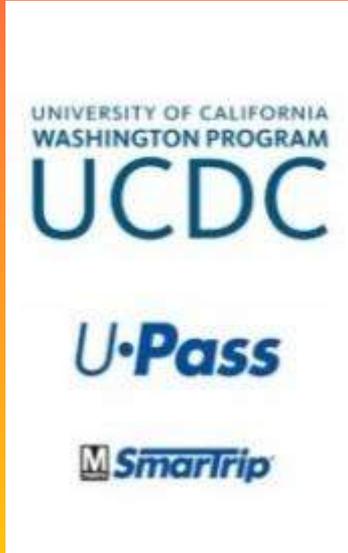Works on MetroBus and MetroRail systems.

UPASS

Tap In/Tap Out System for MetroRail

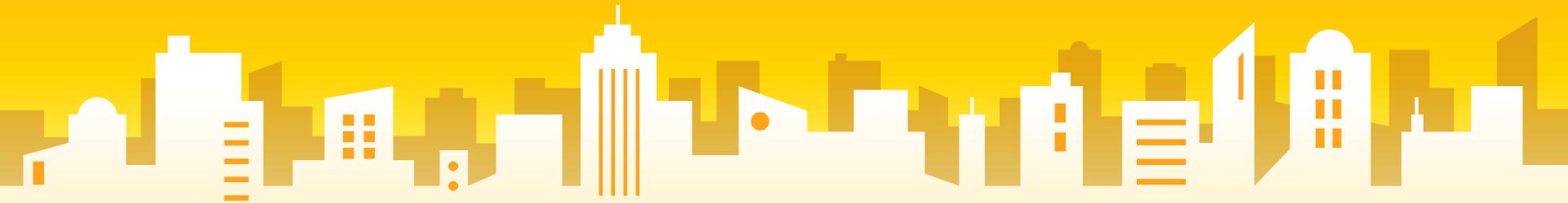Card doesn't work? See station manager first.

Selling card? Nope.

Always carry an ID with you when using the metro.

Last Winter and Spring:
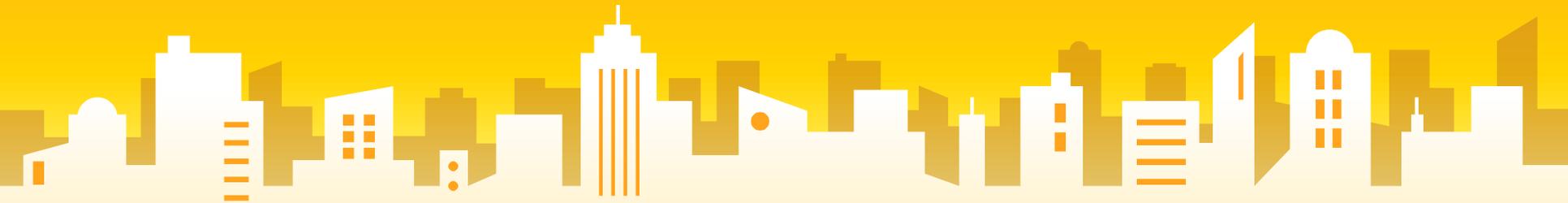16,886 Rail Trips   2,305 Bus Trips

UNIVERSITY OF CALIFORNIA
WASHINGTON PROGRAM
UCDC

U•Pass

M SmarTrip

Questions?

tinyurl.com/ucdcfall19

UCDC Residential Orientation and Move-In Survey

ID Cards by Last Name

- Young Chan: A-F
- Matt: G-N
- Debbie: O-Z