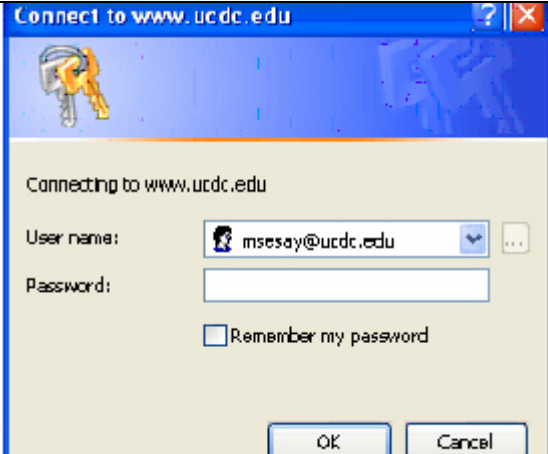


Instructions on how to Submit a Work Order



- Click on '**Submit a Work Order**' from the UCDC website (www.ucdc.edu)
- If the computer is running Windows XP, type **username@UCDC.edu** and your **password**
- *See Image above*
- If the computer is running Windows 2000/98/ME, type your username, password and the Domain.
-The Domain is **UCDC**

