



Potomac RIVERKEEPER®

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Intern needed for programming/outreach

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Potomac Riverkeeper, Inc., an environmental 501(c)(3) based in Washington, DC, is looking for an intern to help the staff execute programmatic and outreach projects. The internship will focus mainly on Potomac Riverkeeper's special events, which vary anywhere from fishing fundraisers to silent and live auctions to training sessions. Specific tasks will include assisting the programs and development coordinator in event planning and staffing, setting up and breaking down tabling materials, coordinating volunteers, and tracking response rates and monetary contributions. Data entry will be *part* of the job, but ambitious and timely work will yield more complex and rewarding responsibilities. Depending on prior experience/major, marketing tasks may also be assigned, including: clipping media reports, disseminating press releases, answering watershed residents' inquiries, and summarizing research/reports for the communications & outreach specialist. The requirements include a self-starting work ethic, a people-friendly demeanor and a desire to enact meaningful, citizen-based change. A semester-long commitment is preferable, but other arrangements will also be considered.

About the organization: Potomac Riverkeeper's main goal is to protect and restore water quality in the Potomac and its tributaries through community action and enforcement. We accomplish these goals by enforcing the citizen provisions of the Clean Water Act and other environmental laws. Potomac Riverkeeper was established in 2000 by staff from other environmental organizations, including: the Potomac Conservancy, Piedmont Environmental Council, Audubon Naturalist Society, and Sierra Club. The goal was to create a strong advocate, the Potomac Riverkeeper, and enforce existing federal and state laws governing the Potomac watershed and protecting it from exploitation.

Our offices are located two blocks away from the Dupont Circle metro station, at:

1717 Massachusetts Avenue NW
Suite 600
Washington, DC 20036

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