



1608 Rhode Island Avenue, NW
3rd Floor
Washington, DC 20036

INTERNSHIP OPPORTUNITY
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The Fund for Peace Internship Program

The Fund for Peace offers an internship program that combines practical experience in the International Relations field with excellent work experience and exposure to international and NGO communities.

During fall and spring term, interns at The Fund are asked to work 15-20 hours per week; summer interns work 30-35 hours per week. Duties include the usual clerical tasks of maintaining lists, updating files, editing copy for publication. There is also a good bit of web-based research on issues, individuals and organizations that affect our work. We try to insure that each intern has a project that is stimulating and personally fulfilling, as well as useful to the work of The Fund.

Normal duty hours are 9.30AM to 5PM, although we can be flexible about scheduling. Dress is business casual.

Intern Qualifications:

Undergraduate or graduate student in political science, international relations, or other fields related to The Fund's mission (graduate student preferred);

Excellent written and oral communication skills;

Solid organizational abilities;

Individual initiative, flexibility;

Strong research and computer skills;

Provide general staff support as needed;

Available for 15-20 hours a week;

A great sense of humor!

We are looking for interns to work with our all projects, programs and departments. Various new initiatives are also under consideration.

Contact Isaac Borocz at 202-223-7940, ext. 211 or at iborocz@fundforpeace.org for further information. Applicants should send a resume, cover letter, two references, short writing sample, and unofficial academic transcript to:

Isaac Borocz

The Fund for Peace

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