

Position Description

The New America Foundation is continually seeking enthusiastic intern applicants to assist the American Strategy Program at the New America Foundation. The American Strategy Program at the new America Foundation is one of Washington's most dynamic and innovative foreign policy centers situated at the nexus of strategy, policy and politics.

Primary Responsibilities

- Substantive research to support the American Strategy Program in general and the following areas:
 1. Grand Strategy, Great Powers and America's Role in the World
 2. Nuclear Strategy and Non-Proliferation
 3. Middle-East Policy
 4. Counter-terrorism and Counter-insurgency
 5. U.S.-Cuba Policy
 6. Smart Globalization
- Content development for ASP's various policy blogs.
- Administrative support to the program associate as directed, including staffing events at New America.
- Other tasks as directed.

Qualifications

Ideal candidates will have the following qualifications:

- Enrollment in a undergraduate foreign policy program;
- Proven research and analytical skills, with a clear substantive interest in one of the initiatives listed above;
- Strong writing and editing abilities;
- Familiarity with internet research tools;
- Ability to multitask in a fast-paced environment;
- Be a flexible and enthusiastic team player; and
- Relevant language skills a plus but not required (Chinese, Arabic, Spanish, Hebrew, Farsi, etc.)

Application Process

Applications are accepted on a rolling basis. ASP prefers to hire interns for Fall, Spring, and Summer time periods, though other arrangements will be considered.

E-mail resume, cover letter and one writing sample (up to six pages) to: Human Resources Department, New America Foundation, jobs@newamerica.net. Please state "Intern, New America Foundation/American Strategy Program" in the e-mail subject line.

Applicants must be currently eligible to be employed in the United States. The New America Foundation is an equal opportunity employer.