

GENOCIDE INTERVENTION NETWORK INTERNSHIPS

The Genocide Intervention Network's mission is to empower individuals and communities with the tools to prevent and stop genocide and mass atrocities. We do this by two means: First, we are mobilizing a permanent anti-genocide constituency that has the power to pressure policymakers by creating an incentive for taking action against genocide and a political cost for failing to do so. Second, we support and fund projects that work directly on the ground to protect civilians from genocide and mass atrocity.

Our current focus is on ending the ongoing violence in Darfur, Sudan which has killed up to 400,000 innocent civilians and displaced 2.5 million. The Genocide Intervention Network is home to STAND, a student anti-genocide network with over 700 chapters, as well as the Sudan Divestment Taskforce, a key player in the divestment movement which has now resulted in 20 states and 55 universities divesting holdings in companies operating in Sudan. We also work on a range of projects in North Darfur to protect women while collecting firewood. Beyond Darfur, we are preparing to engage in other conflict areas involving large-scale violence against civilians.

Advocacy Intern

Spring 2008 (January through May)

Apply Immediately

The Genocide Intervention Network seeks a highly motivated and independent college student or recent graduate to assist with advocacy initiatives. The advocacy internship requires at least 30 hours/week, and will take place from January 2008 through May 2008. Start and end dates can be negotiated.

Job Description:

The Advocacy Intern will assist in the production of advocacy tools and materials, as well as assist in the development of programs and campaigns with the goal of providing concerned individuals and communities with the opportunity to influence U.S. and international response to the ongoing genocide in Darfur.

Major Responsibilities:

- Communicating with GI-Net members and concerned individuals on advocacy matters
- Communicating with members of the NGO community on Darfur and other anti-genocide initiatives
- Correspondence with congressional offices
- Developing materials for specific advocacy campaigns
- Helping to plan and organize advocacy initiatives and programs
- Research related to advocacy programs and policy initiatives
- Updating the advocacy section of the website (www.GenocideIntervention.net/advocate/)
- Updating the Darfur Scores website (www.DarfurScores.org)
- Updating the anti-genocide hotline (1-800-GENOCIDE) and website (www.1800genocide.com)

Requirements:

- An excellent verbal and written command of English
- Computer skills (i.e., Microsoft Office, Internet applications) are essential
- Interest and experience in human rights advocacy is desirable, particularly related to genocide and Darfur
- Relevant coursework is highly desirable
- Well-organized, self-motivated, and reliable

Benefits:

Interns receive \$70 per month in SmartBenefits to cover local transportation costs. Lectures, panel discussions and other events are also frequently made available through allied organizations in the Darfur and anti-genocide movements.

How To Apply:

Please apply immediately by sending a résumé, cover letter, and two short writing samples (unedited by others) to Greg Kuo at Jobs@GenocideIntervention.net. In your cover letter, please specify your preferred start and end dates for the internship, and the hours and times each week for which you are available. Applications are accepted on a rolling basis. For questions about this position, please contact Greg Kuo at the above e-mail address.

Note: Due to the large volume of applications for Genocide Intervention Network internship positions, we regret that not all applicants will receive acknowledgement of their submissions.

Development Intern

Spring 2008 (January through May)

Apply Immediately

The Genocide Intervention Network seeks a highly motivated and independent college student or recent graduate to assist the staff with development initiatives. The internship may be part-time (20+ hours/week) or full-time, and will take place from January 2008 through May 2008. Start and end dates can be negotiated.

Job Description:

The Development Intern will work with the Development Associate to establish and implement fundraising systems related to both foundation and grassroots financial support.

Major Responsibilities:

- Seeking out, implementing, and managing development campaigns Advising our grassroots fundraisers and providing them with material support
- Developing and updating material for current and future donors (letters, Microsoft PowerPoint presentations, brochures, etc.)
- Managing foundation grant cycle information, including the development of our contributor relationship management (CRM) software system
- Processing donations and managing donor correspondence
- Detailing and managing donor databases
- Updating content on the website related to fundraising appeals

Other duties may be assigned throughout the internship depending on department needs and priorities.

Requirements:

- An excellent verbal and written command of English
- Computer skills (i.e., Microsoft Office, Internet applications) are essential
- Experience with Microsoft Excel in particular and other data management systems is highly desirable
- Interest and experience in human rights advocacy desirable, particularly related to genocide and Darfur
- Well-organized, self-motivated, and reliable

Benefits:

Interns receive \$70 per month in SmartBenefits to cover local transportation costs. Lectures, panel discussions and other events are also frequently made available through allied organizations in the Darfur and anti-genocide movements.

How To Apply:

Please apply immediately by sending a résumé, cover letter, and two short writing samples (unedited by others) to Greg Kuo at Jobs@GenocideIntervention.net. In your cover letter, please specify your preferred start and end dates for the internship, and the hours and times each week for which you are available. Applications are accepted on a rolling basis. For questions about this position, please contact Greg Kuo at the above e-mail address.

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Education Intern

Spring 2008 (January through May)

Apply Immediately

The Genocide Intervention Network seeks a highly motivated and independent college student or recent graduate to assist with education initiatives. The internship may be part-time (35+ hours/week) or full-time, and will take place from September 2007 through December 2007. Start and end dates can be negotiated.

Job Description:

The Education Intern will be working with the Education Associate to synthesize news on Darfur, and draft reports and educational materials that will be published.

Major Responsibilities:

- Working on the Teach Against Genocide campaign
- Writing a Daily News Brief each morning on the Darfur conflict
- Compiling weekly news updates on Darfur for the Darfur News Brief (<http://www.genocideintervention.net/educate/darfur/news>)
- Researching news on conflicts around the world
- Coordinating speaking engagements for GI-Net's Speakers Bureau

Requirements:

- A working knowledge of the situation in Darfur and its activist movement in the U.S.
- An excellent verbal and written command of English and strong editing skills
- Experience with Microsoft Excel, iMovie, Photoshop, HTML, and Adobe Creative Suite is highly desirable
- Interest and experience in human rights advocacy desirable, particularly related to genocide and Darfur
- Microsoft Word and PowerPoint skills
- Well-organized, self-motivated, and reliable

Benefits:

Interns receive \$70 per month in SmartBenefits to cover local transportation costs. Lectures, panel discussions and other events are also frequently made available through allied organizations in the Darfur and anti-genocide movements.

How To Apply:

Please apply immediately by sending a résumé, cover letter, and two short writing samples (unedited by others) to Greg Kuo at Jobs@GenocideIntervention.net. In your cover letter, please specify your preferred start and end dates for the internship, and the hours and times each week for which you are available. Applications are accepted on a rolling basis. For questions about this position, please contact Greg Kuo at the above e-mail address.

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Executive Intern

Spring 2008 (January through May)

Apply Immediately

The Genocide Intervention Network seeks a highly motivated and independent college student or recent graduate to work with our executives. The internship may be part-time (20+ hours/week) or full-time, and will take place from January 2008 through May 2008. Start and end dates can be negotiated.

Job Description:

The Executive Intern works with the Executive Director, Operations Director, and the rest of the staff to ensure programmatic and organizational growth.

Major Responsibilities:

- Assist with annual and progress reports
- Establish and manage the logistic and administrative aspects of the office: overseeing general office maintenance including office supplies and stock, and answering general post, email and telephone inquiries
- Post job descriptions
- Read applications
- Produce materials for the Board of Directors and Advisory Board meetings
- Produce instructional materials for staff and interns

Other duties may be assigned throughout the internship depending on department needs and priorities.

Requirements:

- An excellent verbal and written command of English
- Computer skills (i.e., Microsoft Office, Internet applications) are essential
- Interest and experience in human rights advocacy desirable, particularly related to genocide and Darfur
- Well-organized, self-motivated, and reliable

Benefits:

Interns receive \$70 per month in SmartBenefits to cover local transportation costs. Lectures, panel discussions and other events are also frequently made available through allied organizations in the Darfur and anti-genocide movements.

How To Apply:

Please apply immediately by sending a résumé, cover letter, and two short writing samples (unedited by others) to Greg Kuo at Jobs@GenocideIntervention.net. In your cover letter, please specify your preferred start and end dates for the internship, and the hours and times each week for which you are available. Applications are accepted on a rolling basis. For questions about this position, please contact Greg Kuo at the above e-mail address.

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Membership Intern

Spring 2008 (January through May)

Apply Immediately

The Genocide Intervention Network seeks a highly motivated and independent college student or recent graduate to assist with membership initiatives. The internship may be part-time (20+ hours/week) or full-time, and will take place from January 2008 through May 2008. Start and end dates can be negotiated.

Job Description:

The Membership Intern will assist in recruiting, servicing, and mobilizing GI-Net's membership to actively participate in its Darfur-related programs. The intern will also assist in the consolidation of GI-Net's permanent constituency – a crucial element of GI-Net's long-term mission.

Major Responsibilities:

- Work on GI-Net's Ask The Candidates campaign which aims to make Darfur a priority in the presidential race
- Correspond with GI-Net members (e.g. sending support materials for their events, explaining our policy/legislative agenda)
- Assist in the writing of a bi-weekly newsletter and periodic action alerts
- Assist in the creation of membership informational materials

Requirements:

- An excellent verbal and written command of English
- Excellent inter-personal communication skills
- Computer skills (i.e., Microsoft Office, Internet applications) are essential
- Interest and experience in human rights advocacy desirable, particularly related to genocide and Darfur
- Well-organized, self-motivated, and reliable

Benefits:

Interns receive \$70 per month in SmartBenefits to cover local transportation costs. Lectures, panel discussions and other events are also frequently made available through allied organizations in the Darfur and anti-genocide movements.

How To Apply:

Please apply immediately by sending a résumé, cover letter, and two short writing samples (unedited by others) to Greg Kuo at Jobs@GenocideIntervention.net. In your cover letter, please specify your preferred start and end dates for the internship, and the hours and times each week for which you are available. Applications are accepted on a rolling basis. For questions about this position, please contact Greg Kuo at the above e-mail address.

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Online Organizer and Web Developer

Spring 2008 (January through May)

Apply Immediately

The Genocide Intervention Network is seeking a highly motivated and independent student or recent graduate to assist with web development, online advocacy, and online organizing initiatives. The internship may be part-time (25+ hours/week) or full-time, and will take place from January 2008 through May 2008. Start and end dates can be negotiated.

Job Description:

As an intern, you will work side-by-side the leaders of the organization in conceiving, developing and implementing innovative online campaigns to support GI-Net's initiatives. In particular, you will have the opportunity to put your ideas into action — raising money for peacekeeping in Darfur, mobilizing a diverse constituency in supporting anti-genocide legislation, and educating the public about the need for a new response to genocide.

Major Responsibilities:

- Collaborating on “action alerts” and a member newsletter/blog with the public relations and advocacy teams
- Developing campaign websites from the ground up; including dynamic coding, site architecture, and design
- Evaluating the current GI-Net website through metrics, as well as developing methods for making it more effective, accessible, and useful
- Helping to integrate online tools and modules for fundraising, advocacy, and education, including CMS, CRM, e-mail, congressional contact and donations processing systems
- Innovating new methods for member support and engagement, especially involving social networking such as MySpace, Facebook, LiveJournal, and social media such as YouTube, Flickr, and Del.icio.us
- Reaching out to online opinion-makers such as bloggers and podcasters and staying current with online discussion around anti-genocide and related issues
- Reading and staying up-to-date on other Darfur and anti-genocide organizations' projects; including blogs and newsletters, and suggesting methods for collaboration when possible

As with any small nonprofit advocacy organization, interns will be expected to help support day-to-day activities such as responding to member needs, answering donors' questions and maintaining internal documentation. In every case, these activities will involve a direct “line of sight” to our ultimate goal: ending genocide.

Requirements:

- A keen interest in translating online participation into real-world action is ideal
- Independent, responsible, and full of ideas.
- Some experience in a position of leadership is ideal, whether through campus activism, online or in social groups
- Some experience in online organizing through social networking is highly desirable
- Strong interpersonal skills and the ability to manage a variety of projects and priorities in an effective manner
- Strong writing skills and command of the English language

Other Web Developer Intern Specific Qualifications:

- A basic understanding of dynamic web tools such as PHP and mySQL
- A general comfortableness with online work and online exploration

- Able to build a website from the ground – up
- Creativity in design and accessible user interfaces
- Detailed knowledge of standards-compliant, accessible HTML/XHTML, and CSS
- Experience using graphics and photo-editing tools such as Adobe Photoshop and Illustrator
- Some experience using a content management system; GI-Net uses Drupal and WordPress extensively, but any CMS experience will be useful

Benefits:

The Web Developer Intern will be paid \$6/hour. Interns receive \$70 per month in SmartBenefits to cover local transportation costs. Lectures, panel discussions and other events are also frequently made available through allied organizations in the Darfur and anti-genocide movements.

How To Apply:

Please apply immediately by sending a résumé, cover letter, and preferably two short writing samples (unedited by others) to Greg Kuo at Jobs@GenocideIntervention.net. In your cover letter, please highlight any prior online organizing experience and any websites for which you have been a primary developer. Also in your cover letter, please specify your preferred start and end dates for the internship, and the hours and times each week for which you are available. Applications are accepted on a rolling basis.

The internship program, including workshops, educational events and collaboration with other activists, is designed to be on-site at our Washington, D.C. offices. Applicants who want to work remotely may apply, but they will be considered only after all on-site applicants have been considered.

For questions about this position, please contact Greg Kuo at the above e-mail address.

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Protection Intern

Spring 2008 (January through May)

Apply Immediately

The Genocide Intervention Network seeks a highly motivated and independent college student or recent graduate to assist with GI-Net's civilian protection initiatives. This internship requires at least 30 hours/week, and will take place from January 2008 through May 2008. Start and end dates can be negotiated.

Job Description:

The Protection Intern will assist in research on the projects GI-Net will engage in to directly protect civilians facing genocide or mass atrocity. This includes research on past cases of such protection projects, on current opportunities to deploy such projects, and on identifying partner organizations to facilitate in implementation or providing information. The intern will also assist in the development and management of our Advisory Group on Protection.

Major Responsibilities:

- Conduct research on promising means and tactics to alleviate violence in specific ongoing conflicts such as Burma and Chad
- Correspondence with experts in the field on conflicts and potential solutions
- Distribution of materials/programs and communication with GI-Net members and with other organizations
- Updates on ongoing, emerging, and concluding conflicts
- Write and edit proposals and recommendations for projects GI-Net can fund

Requirements:

- An excellent verbal and written command of English
- Computer skills (i.e., Microsoft Office, Internet applications)
- Interest and experience in human rights, particularly related to conflicts of a genocidal intent
- Field experience in a low-income country in development, humanitarian aid is desirable
- Relevant coursework is desirable, especially experience in memo writing
- Well-organized, self-motivated, and reliable

Benefits:

Interns receive \$70 per month in SmartBenefits to cover local transportation costs. Lectures, panel discussions and other events are also frequently made available through allied organizations in the Darfur and anti-genocide movements.

How To Apply:

Please apply immediately by sending a résumé, cover letter, and one to two writing samples (unedited by others) to Greg Kuo at Jobs@GenocideIntervention.net. In your cover letter, please specify your preferred start and end dates for the internship, and the hours and times each week for which you are available. For questions about this position, please contact Greg Kuo at the above e-mail address.

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Public Relations Intern

Spring 2008 (January through May)

Apply Immediately

The Genocide Intervention Network seeks a highly motivated and independent college student or recent graduate to assist with public relations and communications efforts. The internship may be part-time (20+ hours/week) or full-time, and will take place from January 2008 through May 2008. Start and end dates can be negotiated.

Job Description:

The Public Relations Intern will work with the Director of Communications to promote campaigns and materials to the media and general public.

Major Responsibilities:

- Copyediting documents and web pages for the organization
- Find, contact, and maintain relationships with news and opinion leaders in the media
- Placing op-eds written by GI-Net staff and members
- Authoring and editing press releases for the organization

Requirements:

- A working knowledge of AP style and excellent verbal and written command of English
- Computer skills (i.e., Microsoft Office, Internet applications) are essential
- Enrolled in or recently completed an undergraduate degree in journalism, communications, or political science is desirable
- Interest and experience in human rights advocacy desirable, particularly related to genocide and Darfur
- Some experience working in a public relations or communications capacity is strongly preferred
- Well-organized, self-motivated, and reliable

Benefits:

Interns receive \$70 per month in SmartBenefits to cover local transportation costs. Lectures, panel discussions, and other events are also frequently made available through allied organizations in the Darfur and anti-genocide movements.

How To Apply:

Please apply immediately by sending a résumé, cover letter, and two short writing samples (unedited by others) to Greg Kuo at Jobs@GenocideIntervention.net. In your cover letter, please specify your preferred start and end dates for the internship, and the hours and times each week for which you are available. Applications are accepted on a rolling basis. For questions about this position, please contact Greg Kuo at the above e-mail address.

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STAND: A Student Anti-Genocide Coalition Intern

Spring 2008 (January through May)

Apply Immediately

STAND seeks a highly motivated and independent undergrad or recent graduate who is interested in having an active role assisting the anti-genocide student movement. This person should be well organized, able to work in a fast-paced environment, and have a desire to help develop STAND as a national organization. The internships may be part-time (20+ hours/week) or full-time, and will take place from January 2008 through May 2008. Start and end dates can be negotiated.

Job Description:

The STAND intern will work with the STAND staff and Student Leadership Team and coordinate grassroots campaigns, develop materials and strategy, and manage logistics.

Major Responsibilities:

- Developing materials and strategy for specific STAND campaigns
- Coordinating campaign logistics with the STAND Leadership Team
- Updating STAND's website
- Being the first response to student grassroots inquiries

Requirements:

- An excellent verbal and written command of English
- Computer skills (i.e., Microsoft Office, Internet applications) are essential
- Interest and experience in human rights advocacy desirable, particularly related to genocide and Darfur
- Well-organized, self-motivated, and reliable

Benefits:

Interns receive \$70 per month in SmartBenefits to cover local transportation costs. Lectures, panel discussions and other events are also frequently made available through allied organizations in the Darfur and anti-genocide movements.

How To Apply:

Please apply immediately by sending a résumé, cover letter, and two short writing samples to Greg Kuo at Jobs@GenocideIntervention.net. In your cover letter, please include the hours and times each week that you would be available to work during the internship. Applications are accepted on a rolling basis. For questions about this position, please contact Greg Kuo at the e-mail address above.

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Sudan Divestment Task Force Intern

Spring 2008 (January through May)

Apply Immediately

The Sudan Divestment Task Force seeks a highly motivated and independent college student or recent graduate to assist with divestment initiatives. The internship may be part-time (25+ hours/week) or full-time, and will take place from January 2008 through May 2008. Start and end dates can be negotiated.

Job Description:

The Divestment Intern will assist in the research and development of divestment related advocacy and policy.

Major Responsibilities:

- Developing materials for specific divestment campaigns
- Updating the State of Divestment Report (www.sudandivestment.org/position.asp) and Sudan Divestment map (www.sudandivestment.org)
- Recruiting possible constituent leaders and media contacts in key districts/states
- Communicating with grassroots campaigners and concerned individuals on divestment matters
- Distribution of materials/programs to other organizations

Requirements:

- An excellent verbal and written command of English
- Computer skills (i.e., Microsoft Office, Internet applications) are essential
- Interest and experience in human rights advocacy desirable, particularly related to genocide and Darfur
- Well-organized, self-motivated, and reliable

Benefits:

Interns will receive \$70 per month in SmartBenefits to cover local transportation costs. Lectures, panel discussions and other events are also frequently made available through allied organizations in the Darfur and anti-genocide movements.

How To Apply:

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