

Organization: Jewish Council for Public Affairs
Job Title: Public Policy Intern
Location: Washington, DC (Farragut North)
Hours: Flexible

Start Date: Internship opportunities are available throughout the year.

Overview:

The Jewish Council for Public Affairs (JCPA) is the umbrella body for public policy and community relations in the Jewish community. Our Washington, DC office is the advocacy arm of the JCPA, communicating the policies and positions of the organized Jewish community to government officials and institutions.

The JCPA represents 14 national agencies and 125 local community relations councils in pursuit of our organizational mission: to safeguard the rights of Jews here, in Israel, and around the world; and to protect, preserve, and promote a just American society, one that is democratic and pluralistic.

In order to accomplish these goals, the JCPA works on a wide range of domestic and international issues to build consensus on public policy issues and coordinate advocacy and activism. Our work falls under three taskforces:

- **Equal Opportunity and Social Justice (EOSJ)**, Jurisdiction over: poverty, healthcare, housing, hunger, education, immigration, disability, energy policy, environment issues, global warming, human trafficking, reproductive choice, women's rights, fair wages.
- **Jewish Security and the Bill of Rights (JSBOR)**: Jurisdiction over: civil rights, civil liberties, separation of church and state, anti-torture activism, Holocaust issues, hate crimes, discrimination.
- **Israel and Other International Concerns (IOIC)**: Jurisdiction over: Israel and the Middle East, Iran's nuclear program, ending the genocide in Darfur, international anti-Semitism, international poverty.

In addition to our ongoing legislative and community relations work, the JCPA launched a national Jewish anti-poverty campaign in the fall of 2007 to raise the profile of hunger and poverty in Jewish communities across the country and strengthen the natural connection between the services we provide and the values we stand for in our advocacy.

Primary Responsibilities:

- Help write legislative updates for issues that fall under all three taskforces
- Contribute to planning anti-poverty campaign events
- Research and write materials to be circulated to Jewish community relations field
- Attending meetings and congressional hearings on behalf of JCPA
- Other administrative duties, as requested

Preferred Experience/Qualifications:

- Ability to work in a fast-paced, high pressure environment with daily deadlines
- Strong organizational and analytical skills
- Excellent verbal and written communication skills
- Commitment to social justice
- Strong internet research skills
- Computer proficiency, particularly in Microsoft Office products

To apply, please send cover letter and résumé to advocacy@thejcpa.org.

*The Jewish Council for Public Affairs is an equal opportunity employer.