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INTERNSHIP OPPORTUNITY
Received - 10/5/06

Earthjustice Communications Internship

http://www.earthjustice.org/about_us/jobs_education/jobs/communications_internship_5.html

Job Title: Intern and Volunteer

Office: [Washington, DC](#)

Department: Communications

Earthjustice is a nonprofit environmental law firm working to protect public health and the environment by defending our nation's environmental laws. Earthjustice attorneys use the legal system to enforce compliance with federal regulations including the Endangered Species Act, Clean Water Act, and the National Environmental Policy Act. The intern works with the communications department to generate media awareness of Earthjustice's legal work.

The intern will assist Earthjustice communications staff in preparation of press releases, distribution of press releases, and tracking of press related to Earthjustice issues. Interns also work on a variety of research and outreach projects and perform administrative duties. Through the internship, the intern will learn how public relations and press efforts function at a nonprofit environmental organization.

Applicants must currently be enrolled in college. They should have some familiarity with media activities, though actual media experience is not required. Applicants should have excellent writing, organizational, and communication skills. A working knowledge of online research and MS Word is required.

Applicants should email a brief cover letter and resume to clazaroff@earthjustice.org or jsaylor@earthjustice.org with "Communications Internship" in the subject line. Applications are accepted year-round.

Policy and Legislation Internship

http://www.earthjustice.org/about_us/jobs_education/jobs/policy_and_legislation_internship.html

Office: [Policy and Legislation](#) (Washington, DC)

Department: Policy & Legislation

Job Type: Intern and Volunteer

Earthjustice is a nonprofit environmental law firm working to protect public health and the environment by defending our nation's environmental laws including the Endangered Species Act, Clean Water Act, and Clean Air Act. Through this internship, the candidate will work with the Policy and Legislation department. Policy and Legislation (PAL) is comprised of environmental lobbyists and advocates who work with members of Congress as well as other environmental groups to protect and strengthen the same environmental laws Earthjustice defends in the courtroom.

The PAL intern assists in various tasks including online research, attending congressional hearings and coalition meetings, preparing and disseminating information to Congressional offices, making phone calls to hill offices, website and action alert updates, maintaining our database of Congressional votes and staff members, drafting and editing policy documents and fact sheets, and other assorted tasks. There are also opportunities for short or long-term research projects on a variety of issues, depending on the intern's interests.

Through the internship, the intern will learn how a non-profit environmental organization weighs in on environmental policy at the federal level, and gain considerable insight into congressional procedures, the policy process, environmental nonprofit lobbying and advocacy strategizing, and associated communications and outreach.

The PAL internship is intended to run for approximately three months. Unfortunately, we do not have the resources to offer any stipend. Our preference is for a full time intern (30 to 35 hours per week), though we try to be flexible with accommodating interns' schedules for paid part-time work they may be doing at the same time. Applicants should have excellent writing, organizational, and communication skills. A working knowledge of online research and MS Office programs is required.

*Applicants should email a brief cover letter and resume to Kate Freund at kfreund@earthjustice.org. **In your cover letter, please indicate if there is a specific semester (fall, winter, spring, or summer) during which you are interested in interning, and your dates and hours of availability.***