

## **Public Policy Intern: Winter/Spring 2008**

The AIDS Institute - a national nonprofit, nonpartisan organization that promotes action for social change through public policy research, advocacy and education - is seeking an intern to begin in January 2008 to assist in public policy efforts. The intern will assist in the organization's efforts to implement a broad range of domestic HIV/AIDS policy objectives before the Congress and the Administration. Policy areas include: prevention, research, care & treatment, appropriations, Medicare/Medicaid, and others.

The Public Policy Intern will attend and report on community and coalition meetings, hearings and briefings on Capitol Hill, and conduct public policy research. The intern may also be asked to produce research in reporting and/or publications of the agency. Other duties may be assigned by the Director of Federal Affairs or the Executive Director. The Public Policy Intern will also be responsible for managing the Institute's congressional database.

This position requires excellent analytical, writing, interpersonal and organizational skills, and an interest in advancing domestic HIV/AIDS public policy. Interest and knowledge of Capitol Hill is desired and proficiency with Microsoft Office programs is essential.

Internships with The AIDS Institute offer flexible hours and will work with students to earn academic credit for their work. The position has the potential of being a fellowship or of having a stipend/hourly salary depending upon the duration of the position and hours worked per week, as arranged with the individual applicant. Thus, please note the desired duration and hours per week in the cover letter.

To apply for the internship please send cover letter and resume to [hr@theaidsinstitute.org](mailto:hr@theaidsinstitute.org) with subject line: Public Policy Intern. No phone calls please.