Models for a Course Registration and Grading System
Background

- With students from a range of campuses, the UCDC course enrollment process is messy;
- In July 2011, the Academic Advisory Committee asked UCDC to examine potential options for streamlining and/or simplifying the listing of courses and reporting of student participation and grades;
- UCDC developed three models for consideration (see following pages for greater detail)
  - Status Quo;
  - Single Host Campus Model (working with one campus Registrar’s office and Academic Senate);
  - Direct Model (regularizing processes and procedures across campuses);
- UCI volunteered to work with UCDC on examination of Single Host Campus Model. Discussions were initiated with the UCI Registrar’s office. UCI proposed using its own online registration system for UCDC courses (internships, core seminars & electives).
Status Quo Model

- UCDC works with select UC campuses to serve as hosts for core seminar and elective courses that all UCDC students may take;
- Host campuses bear the responsibility of listing courses in their catalog, sponsoring faculty and ensuring that student participation and grades are recorded and disseminated;
- UCDC pays course instructors directly or reimburses host campuses;
- Students’ home campuses create shell/placement courses for UCDC core seminar and elective courses;
- Students register in shell/placement courses prior to participation in the UCDC program;
- Students register for academic credit for internship on their home campuses;
- At end of term, host campus registrars report student participation and grades to appropriate home campus registrars;
- Shell/placement courses are swapped out on student transcripts for actual courses on home campuses.
Single Host Model

- Courses (Core Seminar and Electives) and instructors are vetted by the AAC*
- Course information (Title, Description, Instructor of Record, etc.) is provided to single host campus for listing in its course catalog
- Course assigned to appropriate course placeholder in host campus catalog
- Each course has an Instructor of Record (IR) responsible for the final reporting of grades
  - IR need not be the course instructor
  - IR has a 0% faculty appointment at host campus
  - Course Instructors are paid by UCDC

*It is believed that this arrangement is feasible under Part II, Title IV, Section 170 sub-section B.3 of the Bylaws of UC Academic Senate as well as UCEP’s (University of California Academic Senate UNIVERSITY COMMITTEE ON EDUCATIONAL POLICY’s) November 2004 elucidation of Senate Regulation 544 and Senate Bylaws 170 and 180.
Single Host Model - Continued

• Each campus creates shell/placement course for UCDC core seminar and elective courses;
• Students register in shell/placement courses on home campus prior to participation in the UCDC program;
• Students register for academic credit for internships on their home campuses;
• Host campus provides student participation and grading information to home campus registrars for inclusion in student’s transcript;
• Under this arrangement, students are simultaneously registered on host and home campuses;

A Note on Internships

A preliminary feasibility review by UCDC discovered significant disparity in the campus procedures associated with student participation in internships, particularly credit awarded and reporting of grades. This disparity is significant enough so that integration of internships into a consolidated process is not feasible at this time.

UCDC has proposed adapting its Student Information and Pre-Enrollment Systems to deliver student information, course participation and grades in bulk to host campus via an appropriate electronic transfer format.
Direct Model

- Each campus creates a range of standardized shell/placeholder courses for UCDC core seminar and elective courses. UCDC proposes following the UCI model for this (see sidebar);
- Courses (Core Seminar and Electives) and instructors are vetted by the AAC;
- In advance of each term, UCDC provides course information (Title, Description, etc.) to each campus for listing in its course catalog;
- Students register in shell/placeholder courses prior to participation in the UCDC program;
- UCDC provides student participation and grading information to home campus registrars using a standardized reporting format and process.

The UCI Model

Under the UCI Model each of the UCDC course types has been assigned an appropriate course number

- The UCDC 180 series was created for core seminars. It presently includes:
  - UCDC 181 Washington Focus Seminar
  - UCDC 182 Washington Research Seminar
  - UCDC 183 Topic Varies
- The UCDC 190 series (Washington DC Elective) was created as a generic placeholder for elective courses. Different elective courses are assigned a unique section designation (for example UCDC190A)
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<thead>
<tr>
<th>Model</th>
<th>Advantages</th>
<th>Disadvantages</th>
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<tbody>
<tr>
<td>Status Quo</td>
<td>• Years of experience with process and associated systems</td>
<td>• Burden of course hosting inequitably shared</td>
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<td>• It works — after a fashion</td>
<td>• Each campus has its own hosting process</td>
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<td>• Inequitable remuneration of instructors</td>
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<td>• Hosting arrangements must be negotiated every term</td>
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<tr>
<td>Single Host</td>
<td>• Potential for simplification and streamlining of course listing, sponsorship of instructors, recording of student participation &amp; grades through a single channel;</td>
<td>• Students need to navigate several registration systems to participate</td>
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<td>• Host campus registration systems subtly but substantial campus-centric which can create issues for non-host campus students</td>
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<td></td>
<td>• Under some scenarios students would be required to de-register from their home campus and re-register with host campus</td>
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<td>• Increased annual cost (fee for services of hosting campus)</td>
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<td>Direct</td>
<td>• Builds on processes and systems already in place</td>
<td>• Standardization of UCDC reporting process</td>
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<td>• Eliminates need for hosting campus</td>
<td>• Increased co-ordination of campus processes and calendars among all participants</td>
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<td>• Responsibility for recording of student participation and grading remains with home campus</td>
<td>• Substantial negotiation required to implement</td>
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*Note: All models above require separate negotiation for cross campus departmental or upper division credit*