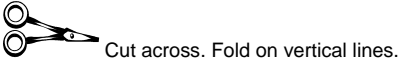



Voice Mail Pocket Guide



INSTRUCTIONS	 VOICE MAIL POCKET GUIDE	LISTEN TO MESSAGES 1	SEND A MESSAGE 2
<p>To access your voice mail, dial the access number or your direct number. When you hear a message, press * and enter your voice mail PIN # (your access number and PIN # are assigned by your administrator).</p> <p>My Voicemail Access Number is:</p> <p>_____</p> <p>My Voicemail PIN # is:</p> <p>_____</p>		WHILE LISTENING TO A MESSAGE	WORK WITH GREETINGS 3
GENERAL COMMANDS		<ul style="list-style-type: none"> Replay..... 1 Save..... 2 Delete..... 3 Forward Message..... 5 Rewind (9 seconds)..... 7 Pause/Resume..... 8 Fast Forward (9 seconds)..... 9 Go to End of Message..... # <p>AFTER LISTENING TO A MESSAGE</p> <ul style="list-style-type: none"> Play Message Header..... 8 Access Deleted Message..... 9 Repeat Menu Options..... 0 Go to Next Message..... # 	ACCOUNT OPTIONS 4
<ul style="list-style-type: none"> Cancel/Previous Menu..... *7 Good-bye..... *6 Help..... 0 	<ul style="list-style-type: none"> Personal..... 1 Alternate..... 2 Not Accepting Messages..... 3 Generic Greeting..... 4 Change Recorded Name..... 5 Out-of-Hours..... 8 Change PIN..... 1 Target Attendant..... 2 Message Headers On/Off..... 3 Distribution Lists..... 5 Review Lists..... 1 Create Lists..... 2 Delete Lists..... 3 Working with Existing List..... 4 		