



### **What is this Orientation About?**

- What you need to know right now
- Introductions
- Building Resources and Facilities
- Policies and Procedures
- Events and Activities
- Safety and Security
- Emergencies
- Receive your ID Card
- UPASS Program Details



#### **Student Services Team**





Mac Hamlett
Facilities & Housing
Manager

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He/him/his



Josh Brimmeier
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He/him/his



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## **Coordinators of Student Development (CSDs)**



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He/him/his



Alisha Tesfalem

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She/her/hers



Matt Klein

Matthew.Klein@ucdc.edu

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#### What's a CSD?

- Coordinator of Student Development (CSD)
- Fulltime, professional staff members
  - NOT an RA
- Resource Provider
- Programmer and Event Planner
- Conflict Resolver and Conduct Responder



# 202-415-9275

Emergency Line No Texts Please!



## ICEBREAKER!!

Name
Year in School
Major
Home Campus
Internship Location/Preferred Field of Study
What you hope to get out of your DC experience



## **Important Note**

This orientation is to introduce you to UCDC.

Be sure to read all residential policies on our website, as you are responsible for all of the information.





### **Residential Life Office Hours**

Until June 14:

Monday – Friday

11 AM - 10 PM

Closed on Holidays

Thursdays: Closed 11 AM – 1 PM for Staff Meeting June 14 and on:

Monday – Friday

11 AM - 8 PM

Closed on Holidays

Thursdays: Closed 11 AM – 1 PM for Staff Meeting

Saturday – Sunday

3 PM - 7 PM

Saturday – Sunday

1 PM - 4 PM, 5 PM - 8 PM

# Housekeeping

#### **Cleaning Schedule**

Monday: floors 4/5

Tuesday: floors 6/7

Wednesday: floors 8/9

Thursday: floors 10/11

- Clear the bathroom counter and shower area the day of cleaning!!!
- Includes bathroom, kitchen floor, vacuum living room
- Check your cleaning form if you have questions
- Cannot opt out of this services without permission from Director of Student Services
- Trash and recycling should be emptied throughout the week in the trash room
- Environmental Health and Safety Checks will occur throughout the term



#### **Avenue C**

- Unstaffed Market located on 4<sup>th</sup> floor
- Closes Friday and Saturday at 10:30 PM and reopens the following morning at 10:00 AM. Open 24 hours Sunday-Thursday
- Camera Monitored
- Penalty for theft: minimum \$150 fine and purchasing the items stolen ,

#### **What's in My Apartment?**

- Apartment Inventory Form: Due by TONIGHT at 8 PM to ResLife on the 4<sup>th</sup> floor
- Pots and Pans: located underneath stove in pull-out drawer
- Additional items can be checked out from ResLife





- Provided by Parkhurst Associates
- In building for walk-ins Thursdays and Fridays from 5 PM 8 PM in Room
   359 (see signs in elevators as there may be minor variations)
- Trained and educated with special attention to cultural competency
- Hours are available at office near Dupont Circle with other staff members based on their availability
- Appointments available: 866-551-1456
- Email: ucdccounseling@gmail.com



## **Sexual Misconduct and Title IX**

- Title IX is a law prohibiting discrimination based on sex in any educational program or activity receiving federal funds
- Includes sexual violence, sexual harassment, dating violence, domestic violence, and stalking
- Reports can be made to any UCDC Staff/Faculty
  - Mandatory Reporters
- Filing a report ≠ an investigation
- We will work with you to give you available reporting options, medical help, and other resources to ensure that you're safe and supported

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#### **Sexual Misconduct Resources**

- UCDC Title IX Officers
  - On-Site: Josh Brimmeier
  - UCOP: John Sims
- Home Campus Title IX Officer
- Confidential Resources
  - Counseling Services Parkhurst Associates
  - DC Rape Crisis Center
    - 24-hr hotline: 202-333-7273
    - Free counseling services for all sexual misconduct issues
    - Local network, including the Washington Hospital Center for free medical dare and forensic exam

#### **Student Conduct**

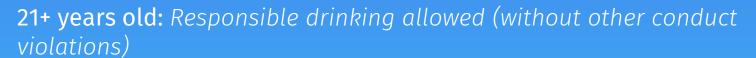
- Violations sent to home campuses
- UC campuses: 7 years on your record
- Failure to pay fines or replacement costs may result in a freeze on your campus account (i.e. transcripts, class registration, diplomas)
- Removal from housing = Removal from academic program



## **Most Commonly Violated Policies**

- Alcohol
- Controlled Substances
- Quiet Hours
- Identification/Security/Keys
- Fire Safety
- Theft
- Failure to Comply
- Deadbolted Doors





**Under 21:** no drinking, responsible or otherwise

**Open Container Law:** no alcohol in public spaces...basically anywhere outside of your room

**Alcohol Volume:** kegs, 24+ packs, handles, etc. Empty alcohol containers = consumed alcohol



#### **Common Violations**

#### Quiet Hours

- Sunday Thursday
   11:00 PM 8:00 AM
- Friday and Saturday1:00 AM 10:00 AM

24/7 Courtesy Hours

#### **Controlled Substances**

- Prescriptions
- Street drugs
- Smoke-free campus
- Marijuana



#### **Common Violations**



- Smoke Detectors
  - Covering
  - Disconnecting

#### Failure to Comply

- Staff
- Security

#### Theft

- Avenue C
- Catered Events

Damage





## **Safety and Security**

- Identification
  - Present ID to Security EVERY time you enter the building
  - Failure to Show ID
    - 1<sup>st</sup> offense: \$5 charge
    - 2<sup>nd</sup> offense: \$10 charge
    - 3<sup>rd</sup> offense: \$15 charge
    - 4<sup>th</sup> offense: \$20 charge and judicial hearing
- Keys: sharing/borrowing, lock-outs andminute keys, guests

- Security Desk is Open 24/7
  - Guest Check-Ins
  - Lost and Found
  - Check Out Carts and Vacuums



## **Guest Visitation Policy**

Make sure to read entire policy before having any guests stay with you



## Step 1: Apartment Agreement Form

- NO GUESTS until Monday, June 10<sup>th</sup> at 7:00 AM.
- Apartment Agreement Form due BEFORE any guests are allowed (located in your mailbox)
- Please fill in every blank and circle all choices.
- All roommates need to sign before it can be turned in
- Do not use words like "anytime" or "whenever"
- If it is not descriptive enough, it will be given it back to you!
- Turn in to res life desk on the 4<sup>th</sup> floor

#### **Step 2: Prior to Arrival**

- 1. Maximum length of stay: 7 nights total (in 21 day period)
- 2. No more than 2 overnight guests per apartment per night
- 3. Check in your guest(s) with security
- 4. Questions regarding guest policy should be submitted to Matthew.Klein@ucdc.edu



## **Roommate Conflicts and Mediation**

You are able to contact CSDs for roommate mediation, or for some helpful tips on how to talk to roommates about issues in the apartment.

Moving residents to new rooms happens very rarely, as there is limited space to move people in the building.



#### **Fire Safety**

#### DO NOT TAMPER WITH THE SPRINKLER HEADS

- If you burn your dinner, popcorn, etc. use the fan above the stove to ventilate and do not prop your apartment door open
  - Horizontal system
- Evacuate when you hear the alarm
- We highly recommend renter's insurance

#### **Bed Bugs**

- How to tell if you have them?
- Already checked
- Mattress cover
- You submit a work order



#### **Maintenance**

- Maintenance entering apartment:
  - Monday-Friday starting at 9 AM
- Residential Life and Security CANNOT submit work orders for you
  - Submit via website: www.ucdc.edu
- Priority Work Orders based on safety and health
- Need to be on UCDC wifi to submit a work order



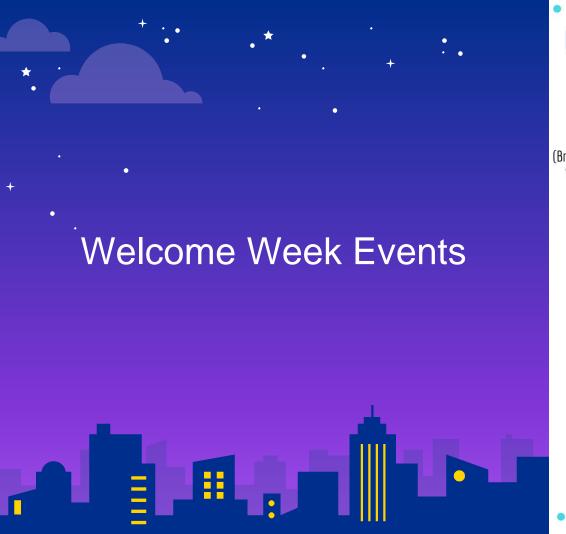
## **Emergency Line**

- Water pouring out of ceiling
- Water leaking from window
- Medical emergency
- Physical altercation

#### **Work Order**

- Toilet clogged
- Chair broken
- Oven not working





#### **UCDC WELCOME WEEK**

#### **Target Trip**

SUNDAY, June 2nd
7 PM in the Lobby
(Bring a metro card if you have one. There will be time to buy one, if you don't.)

## Smoothie for Breakfast

TUESDAY, June 4th 7 AM in the Lobby

#### **Movie Night**

WEDNESDAY, June 5th 8 PM in the Auditorium

#### **Orientation Schedule**

First Floor Auditorium Monday, June 3rd

Dinner: 6:45pm

\*Residential Orientation: 7PM

#### \*You are required to attend orientation:

If you must miss orientation, contact Josh.Brimmeier@ucdc.edu orientations

## Summer Quarter Welcome Week Events







## Diversity and Inclusion

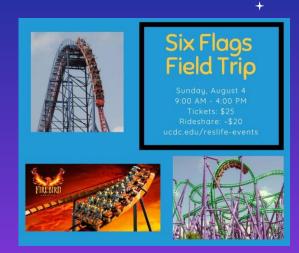






## Field Trips







#### \*Other Events with Advance Registration\*



#### **NEWSFIIM**

7-story museum | evolution of communication | Pulitzer Prize Gallery | FBI | Berlin Wall | Civil Rights Movement | 9/11 | Pictures of the Year

Admission is FREE with us! (usually \$30)
Register at ucdc.edu/reslife-events



#### 8

#### FBI TOUR

-MUST sign-up at the ResLife Window by Monday, July 8; make sure you have your social security number and for non-US citizens, your green card and passport information -FREE! But Limited spots available

-Meet in Lobby at 8:00 AM and will be finished by 12:00 PM
-Please make sure you have the morning off from work BEFORE signing up for the trip

Questions? Contact CSD Matt Klein at matthew.klein@ucdc.edu



#### **Events Publicity**

- UCDC Facebook Group
  - Closed Group
  - Email <u>Debbie.Deas@ucdc.edu</u> if you are having trouble being added to the group (include your FB name and SIS name)
- Bulletin Board Posts
- Monday Newsletter to Your Email
  - Updates from across UCDC
  - Very important that you read it each week!
- Programming Calendar in your Welcome Packet



# Options for Navigating the City metrobus













